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HVAC System Replacement
State Police Troop L Headquarters
Project No.: 01-107-06B-11, F.01003807

Pre-Bid Meeting Minutes

December 3, 2020
2:00 p.m.

Minutes:

- Meeting opened with sign in of attendees. See attached scan of sign in roster.

- It should be noted that the asbestos abatement shall be part of the prime contractor's bid. FP&C will hire the monitoring company during the abatement process.

- The follow questions were asked during the pre-bid meeting:

1. What is the estimated cost of this project?

Answer: This project is estimated to cost between $200,000 and $300,000.

2. How many existing access hatches are available to gain access to the attic?

Answer: There are two existing access hatches. The first is in the corner of room 137 near the exterior door and the second is in the hallway leaving room 137 going to Hall 139. These existing access hatches can be found on D101 and M102. There are no other existing access hatches into the attic space.

Also note on sheet D101 that it calls for the contractor to "REMOVE THE MINIMUM AMOUNT OF SUSPENDED GYPSUM CEILING AS REQUIRED TO ACCOMPLISH WORK INDICATED IN THESE DOCUMENTS. ALL REQUIRED DEMOLITION SHALL BE INCLUDED IN THE BASE BID PACKAGES SUBMITTED BY THE BIDDER. ALL GYPSUM CEILING BOARD AND RELATED SUPPORT SYSTEMS TO BE REMOVED SHALL INCLUDE GYPSUM CEILING BOARD. LIGHT FIXTURES. GRILLES, DIFFUSERS, ATTIC INSULATION, EXIT SIGNS, ELECTRICAL, COMMUNICATIONS, ETC. EXISTING LIGHT FIXTURES. EXIT SIGNS AND COMMUNICATIONS THEN REINSTALLED."

3. How many new access hatches will be needed?

Answer: The plans show 7ea access hatches for Fire Dampers and VAVs. Some VAV locations are accessible from an existing access hatch and do not require a separate access.

4. Can future site visits after the pre-bid conference be arranged?

Answer: Yes, site visits may be scheduled up to 24 hours prior to bid opening; However prior arrangements must be made in advance with Troop L. The point of contact for Troop L is Sgt Patrick Dunn (985) 893-6235; the best way to contact Sgt Dunn is via email : Patrick.dunn@la.gov..