



PRE CONSTRUCTION MEETING

Meeting Date: July 6, 2016

Meeting Time: 1:15 p.m.

**Attendees:**

Ben Galloway SMH  
Stephen Campbell SMH  
Chuck Dammon, Dammon Engineering  
Mike Natal M Natal Construction  
Wanda Biokua SMH Imaging  
Bruce Clement SMH

**Minutes:**

- Meeting opened with signing in of attendees - see attached sign in sheet.
- See attached construction progress schedule.
  
- The following information was disseminated during the construction meeting:
  1. Two renderings were dropped off as requested.
  2. Mike Natal discussed the construction progress schedule.
  3. Mike Natal reviewed the drawings to show the construction steps that will take place and why.
  4. Notice to proceed will be issued on 7-18-16.
  5. Chuck Dammon discussed the new parking lot layout due to the City Of Slidell asking for a parking count to verify if there is enough parking due to the new drive thru to allow a better approach for drop off. Chuck Dammon revised the drawing and is waiting on comments from the City of Slidell planning department.
  6. Wanda Biokua expressed her concern of patient safety and drop off location. It was addressed and Stephen Campbell will prepare signs to insure the drop off location is identified properly.
  7. Bruce Clement notified us that his boss was not happy with the size of the new canopy overhang and asked if we could make it larger.
  8. Chuck Dammon will inquire with Bel Awnings to see if the canopy can be increased in depth.