



**DAMMON**  
**ENGINEERING, INC.**  
*Architects & Engineers*  
554 Old Spanish Trail Slidell, LA 70458 985-649-5832

**TRANSMITTAL LETTER**

**TO:** Sammy Mannino  
 St. Tammany Parish Public Schools  
 321 N. Theard St.  
 Post Office Box 940  
 Covington, La. 70434

**DATE:** [2/24/2014 ]  
**FROM:** Kevin J. Kinchen

**REFERENCE: SLIDELL JR. HIGH, REROOFING OF OLD 6<sup>th</sup> GRADE WING  
 STPSB JOB # 1321**

**WE TRANSMIT:**

enclosed  under separate cover  \_\_\_\_\_

**THE FOLLOWING:**

drawing(s)  contracts  application for payment  
 specifications  samples  change order(s)  
 \_\_\_\_\_

# COPIES	DATE	DWG #	DESCRIPTION
1	2/24/2014		Preliminary construction drawings
1	2/24/2014		Preliminary specifications

**FOR YOUR:**

use  record  approval  
 review and comment  information  drafting

**COMMENTS:**

**COPIES TO:**