

Schedule for door locks at HAS

Thursday, December 13, 2007

Jason, please review carefully and make any necessary corrections to the lock and key requirements for the offices.

Unless otherwise noted, there will be two keys for each lock.

There will be two master keys furnished unless more are requested.

Room 100. Front entrance keyed to master. Also, keyed so that ALL office keys will also open this door and the two other exterior doors. (This excludes the exterior door to Mr. Butler's office. This door is to be opened by master key only).

Room 101. Master only

Room 101/102 Master only

Room 102. Master only

Room 103. Key for closet came with lock

Room 104. All three locks to be master only

Room. 105 No key

Room 106 No key. Locks from inside

Room 107 Keyed for this office and three exterior doors

Room 108 No keys

Room 109 No keys

Room 110 No keys

Room 111 Keyed for his office and three exterior doors

Room 112 Keyed for this office and three exterior doors

Room 113 No key. Locks from inside

Room 114 No key. Locks from inside

Room 115 Keyed for this room and master

Room 116 Keyed the same so that all office keys open this door

Room 117 Keyed so that all office keys will open this door

Room 118 Keyed for this office and three exterior doors

Room 120 No key. Locks from inside