

SECTION 01 10 00  
SUMMARY OF WORK

1.GENERAL

1.1 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Coordination with occupants.
4. Work restrictions.
5. Specification and drawing conventions.
6. Miscellaneous provisions.

1.2 PROJECT INFORMATION

- A. Project Identification: **HVAC System Replacement  
State Police Troop L Headquarters  
Project No.: 01-107-06B-11, F.01003807  
State ID: S00814 Site Code: 1-52-004**
- B. Project Location: **State Police Troop L Headquarters  
2600 North Causeway Blvd.  
Mandeville, LA 70471**
- C. Owner: **Facility Planning and Control  
P. O. Box 94095  
Baton Rouge, Louisiana, 70804-9095**
1. Owner's Representative: **Mr. Mark Bradley, Facility Planning and Control**
- D. User: **Lt. Louis Calato,  
Executive Officer – Troop L Headquarters  
2600 North causeway Blvd  
Mandeville, LA 70471**
1. User's Representative: **Sgt Randy Revels**
- E. Engineer: **Dammon Engineering, Inc.  
Brian Mistich, Chief Engineer  
554 Old Spanish Trail  
Slidell, LA 70458**
1. Contact: **David Dammon  
(985) 649-5832**

### 1.3 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Work of Project is defined by the Contract Documents and consists of the following:
  - 1. This project consists of the removal and replacement of the existing HVAC system including ductwork, air handler unit, associated mold remediation, and any required wall and ceiling finishes replacement within the approximately 10,000 sq ft Troop L Headquarters.
- B. Type of Contract.
  - 1. Project will be constructed under a single prime contract.

### 1.4 COORDINATION WITH OCCUPANTS

- A. Owner Occupancy: Owner will occupy site and adjacent buildings during the entire construction period. Owner will, at his/her expense, rent a portable building for day to day operations. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's day-to-day operations.
  - 1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and approval of authorities having jurisdiction.
  - 2. Notify Owner not less than 72 hours in advance of activities that will affect Owner's operations.

### 1.5 ACCESS TO SITE

- A. General: Contractor shall have limited use of Project site for construction operations. All contractor and their employees, vendors and sub-contractors' and their employees shall provide necessary documentation to the contact at Troop L, showing that they have a legal status for working within the United States. Acceptable forms of documentation would be a valid state driver's license, an ID or country passport, all of which must have a photo ID identifying the person.
- B. Use of Site: Limit use of Project site to work in areas indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.
  - 1. Limits: Confine construction operations to interior of building under renovation.
  - 2. Driveways, Walkways and Entrances: Keep driveways, parking areas, loading areas, and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials.
    - a. Schedule deliveries to minimize use of driveways and entrances by construction operations.
    - b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

- C. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.
- D. On-Site Work Hours: Limit work at the facility from sun-up to sundown, 7 days a week except Holidays or as otherwise directed. Finishing work that is conducted inside with no major movement outside (e.g., trash removal by large trucks and/or machinery, etc. - high noise), may be done to later hours, e.g., 10 pm.
- E. Noise, Vibration, and Odors: Coordinate operations that may result in high levels of noise and vibration, odors, or other disruption to Owner occupancy with Owner.
- F. Controlled Substances: Use of tobacco products and other controlled substances is not permitted on Project site.

#### 1.6 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
  - 1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
  - 2. Specification requirements are to be performed by Contractor.
- B. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.
- C. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:
  - 1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
  - 2. Abbreviations: Materials and products are identified by abbreviations scheduled on Drawings.
  - 3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

2.PRODUCTS (Not Used)

3.EXECUTION (Not Used)

END OF SECTION 01 10 00