

MEETING MINUTES

Pharmacy Central Sterile Processing Upgrade – Project No. 10018

Date: 06/09/10 Location: Slidell Memorial Hospital Time: 2:00PM

Reason for meeting: Pre-Bid Meeting

Attendees: Please see the attached sign in sheet.

General discussion of what transpired at the meeting:

1. Barry Winters opened the meeting and stated that the due date for the Quotes is June 25th 2010 and went over the procedure for approval.
2. John New discussed his part in the project and explained what his company is providing for this project.
3. Chuck Dammon briefly discussed the drawings in small detail.
4. The Attendees asked several questions; the answers are below:
 - a. No bonds are required for this project.
 - b. The contractor shall call Brad's Roofing 985-710-4614 for all roof penetrations.
 - c. Still waiting on Fire Marshal and DHH approval before construction can start.
 - d. The DX-1 unit will be raised to allow ductwork to properly be installed per MFG requirements.
 - e. The DX-1 unit will be supplied by Medical Air Solutions and the RFQ also asks, as an Alternate, for the contractor to provide a price for the unit.
 - f. The Air Balance Company's name is ENV, the contact is Mike Moran - 800-690-3368
 - g. A walk thru was conducted of the new area. Access to the site during the bidding stage shall be thru Barry Winters. WintersB@smhplus.org
 - h. The finishes on the corridor wall shall be finished as stated in the dwgs and SMH will apply the wallpaper and flooring.

This concludes our meeting minutes for the June 9th pre-bid meeting, if you have any questions about the above minutes please do not hesitate to ask per email @ dammoneng@bellsouth.net, Chuck Dammon.