

## PRE-CONSTRUCTION MEETING MINUTES

Pharmacy Central Sterile Processing Upgrade – Project No. 10018

Date: 08/02/10 Location: Slidell Memorial Hospital Time: 1:30PM

Reason for meeting: Pre-construction Meeting

Attendees: Chuck Dammon, Bruce Clement, Ben Galloway, Curtis Hebert, Chester Cabirac, Tom Hughes, Jason Dunnington, J.P. New

General discussion of what transpired at the meeting:

- 1) All parties have signed the contract, and a notice to proceed was issued on 8-2-10.
- 2) The demolition start date is set for 8-16-10.
- 3) Staging area's were determined for the dumpster which will be on the backside of SMH in the gravel parking lot. All contractors shall park here also.
- 4) Bruce went over the no tobacco use on SMH grounds and no vulgar language.
- 5) Curtis went over the time line for the hoods to arrive.
- 6) Jason discussed his procedure for the demolition that he will be performing along with the plumber and electrical subs working together.
- 7) The job site was visited to go over a few details and measure the thickness of the wall.
- 8) The door entering the exit corridor main hallway has some pictures and bookcases that will need to be relocated prior to demolition.

This concludes our meeting minutes for the August 2, 2010 meeting, if you have any questions about the above minutes please do not hesitate to ask per email @ dammoneng@bellsouth.net, Chuck Dammon.