



**Bridge City Center for Youth
Project No. 08-403-11-01, Part 01 & 08-403-04B-01, Part 20
Pre-Bid Meeting Minutes**

January 7, 2016
9:00 a.m.

Attendees:

Blake Acquistapace, ARC Mechanical
Simon Fontenot, Industrial & Mechanical
Gary Pizzolato, GOOTEE Construction
Michael Boines, Boines Construction
Robert Young, Bridge City Center for Youth
Brian Mistich, Dammon Engineering, Inc.
David Dammon, Dammon Engineering, Inc.

Minutes:

- Meeting opened with sign in of attendees.
- The follow questions were broached during the pre-bid meeting:
 1. What equipment can stay in the work area overnight?

Answer: The Contractor and all Subcontractors will be allowed to leave equipment that is not self propelled or drivable within the secure area overnight.

2. Work hours flexibility, can overtime be authorized?

Answer: On-Site Work Hours: Limit work at the facility to normal business working hours of 7:00am to 5:30pm, Monday through Friday except Holidays or as other directed. (Reference Summary of Work Specification 01 10 00 paragraph 1.5 C.) Limited overtime can be arranged when a project must be completed on the same day that construction begins, an example is when open trenches must be dug under the security fence to replace a service lateral or other safety issues similar to this.

3. Which facilities can operate without sewer service during the relining?

Answer: All sewer outages will be scheduled with BCCY personnel in advance. There are 3 facilities which cannot be shut down for more than 2 hours, they are: Bldg J (dormitory), Bldg K (dormitory) and Bldg 18 (infirmary).

4. Can future site visits after the pre-bid conference be arranged?

Answer: Yes, site visits may be scheduled up to 24 hours prior to bid opening; However prior arrangements must be made with BCCY staff.