



Sewer System Renovation
Bridge City Center for Youth
Project No.: 08-403-11-01, Part 01
Pre-Bid Meeting Minutes
Thursday, May 08, 2014 at 9:30 a.m.

Attendees:

Brian Mathe', BOH BROS.
Matt Roads, Insituform
Darrell Foster, OJJ
David Dammon, Dammon Engineering, Inc.

Minutes:

1. Meeting opened at approximately 9:30 a.m. with a review of attendees.
2. The following areas were read from the Summary Specification (01 10 00):
 - a. Project Information
 - b. Work Covered by Contract Documents
 - c. Work Restrictions including work hours.
3. A discussion was held concerning the security for the work site. Mr. Foster explained the daily procedure for gaining access to the work site. He also discussed physical security on the job site and the process for bringing tools inside the secure area and removing them at the end of the day. Tools and supplies brought into the secure campus must be accounted for at the end of each day. The on-site storage for tools and supplies inside a secured fenced area on campus was also discussed as well as allowing the contractor to leave equipment that is not self propelled or drivable within the secure area overnight. Any motorized vehicles must be attended at all times while inside the secure area.
4. Mr. Foster discussed the other projects and stated how scheduling of this project is going to be very important and how this project could be impacted by one or both of the other projects.
5. A discussion was held concerning tree preservation. The need to minimize the impact to the tree root system was reviewed.
6. The following questions were asked during the conference:
 - a. Can future site visits after the pre-bid conference be arranged?
Answer: Yes, site visits may be scheduled with 24 hours notice
 - b. Is this project funded with grant money and are there any Section 3 requirements?
Answer: No.

END OF MEETING MINUTES