



Date: June 4, 2010
 To: General Contractors
 Re: Request for Proposal

RFP# 10-06-01R

St. Tammany Parish Hospital Service District #2, d/b/a/ Slidell Memorial Hospital (SMH) is seeking a contractor for the following scope of service.

- Project Name: “Pharmacy Central Sterile Processing (CSP) Area Upgrade
- Rationale: The “Pharmacy Central Sterile Processing (CSP) Area must be upgraded to comply with United States Pharmacopeia (USP) 797” regulations as per the design drawings and specifications provided.
- Renovation for the Compounding of Sterile Preparations (CSP) area located in rooms 106,107,108 & 109 of SMH, 1001 Gause Blvd., Slidell, LA 70458, SMH Project No.0018.
- Project will be complete 90 days after notice to proceed is issued.
- Contractor will adhere to and be responsible for all licenses, permits and inspections required by local and state and federal authorities as appropriate

The successful general contractor will be responsible for the day-to-day execution, project engineering, cost, and business management of the job outlined in this Request for Proposal.

The general contractor shall, at its sole expense, maintain in effect at all times during the performance of work, insurance coverage with limits not less than those set forth below with insurers who have a “A” rating as listed by the A.M. Best Company’s “Best Key Rating Guide” publication, and other forms of policies satisfactory to SMH. The Contractor shall deliver to SMH no later than (5) five days after award of the contract but prior to commencement of work, certificates of insurance, identified on their face as to project name and project number, evidencing that policies providing such coverage are in full force and effect.

These certificates of insurance shall provide that not less than thirty (30) days advance written notice will be given to SMH prior to cancellation, termination or material alteration of said policies of insurance.

Coverage:	Minimum Amounts Limits:
1. Workers’ Compensation	Statutory
2. Employer’s Liability	
Bodily Injury by Accident	\$1,000,000.00 each accident
Bodily Injury by Disease	\$1,000,000.00 each employee
Bodily Injury by Disease	\$1,000,000.00 policy limit
3. Comprehensive General Liability	
Bodily Injury	\$1,000,000.00 each occurrence



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Property Damage	\$1,000,000.00 each occurrence
4. Comprehensive Automobile Liability	Owned, hired and non -owned
Bodily Injury	\$1,000,000.00 each person, each occurrence
5. Property Damage	\$1,000,000.00 each occurrence
6. Builder’s Risk	Contract Price
7. Owner’s Protective Liability	
Bodily Injury	\$1,000,000.00 each occurrence
Property Damage	\$1,000,000.00 each occurrence

Upon completion and acceptance by Slidell Memorial Hospital the prospective general contractor will receive full payment within 30 working days.

A pre-bid meeting will be held on Wednesday, June 9, 2010 at 2:00pm at SMH Conference Room B and C, Twelfth Street Annex, 1343 Twelfth Street, Slidell, LA 70458. All proposed bidders are encouraged to attend the pre-bid meeting.

Please submit proposal to Barry Winters, SMH Director of Materials Management by 9am CST on June 25, 2010.

Please direct written questions to Chuck Dammon of Dammon Engineering. 1095 Florida Ave. Slidell, La 70458 (985) 649-5832 e-mail: dammoneng@bellsouth.net

SMH reserves the right to reject any and all RFP’s for any reason.

Your attention and cooperation is appreciated.

Barry Winters
Director of Materials Management