

**APPLICATION FOR DEVELOPMENT PERMIT**

PROPERTY LOCATION: \_\_\_\_\_

OWNER: \_\_\_\_\_ TEL NO. \_\_\_\_\_

ADDRESS: \_\_\_\_\_ FAX NO. \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ TEL NO. \_\_\_\_\_

ADDRESS: \_\_\_\_\_ FAX NO. \_\_\_\_\_

**With this permit application, ALL APPLICANTS MUST SUBMIT THE FOLLOWING:**

1. An **original FEMA Elevation Certificate** stamped and signed by a state licensed professional land surveyor, engineer, or architect. This certificate is required **before** construction begins. (A **second original** FEMA Elevation Certificate must be submitted to the Engineering Office **upon completion** of the building.)
2. A copy (original not required) of the **property survey stamped and signed** by a state licensed professional land surveyor. This survey must include the **existing elevation** above mean sea level and indicate the **datum and benchmarks** used.
3. A **scaled drainage plan** showing:
  - Property dimensions;
  - Existing structures, roads, driveways, ditches, and subsurface drainage;
  - All proposed structures and paving, including dimensions;
  - Drainage flow patterns (arrows showing direction of flow) after development including all proposed culverts (show size and type of pipe) and catch basins (include top and invert elevations).
4. **If ANY FILL is to be brought to the site, a fill plan must be submitted** containing the following:
  - Proposed elevations at all property corners and the finished floor elevation;
  - Outline and dimensions of the fill footprint;
  - Proposed elevation of all existing and proposed paving within the property;
  - Net volume of fill to be hauled into the site in cubic yards;
  - The location of any drainage servitudes or waterways adjacent to the property.
5. **All commercial and multi-family developments must include a water and sewer plan.** If a water and/or sewer main must be extended to service the property, plans must be submitted to the Dept. of Health.
6. If the site is **equal to or greater than one acre**, a **stormwater pollution prevention plan** must be submitted.

**PLEASE READ THE FOLLOWING AND SIGN AT THE BOTTOM:**

1. Except in Bayou Bonfouca Estates Subdivision, ALL developments must have roadside ditches enclosed with reinforced concrete pipe. The minimum pipe size is 15" diameter; however, larger pipe may be required as determined by the City Engineering office. Catch basins shall be installed at each property corner, with additional catch basins as required for adequate drainage.
2. ALL commercial developments must provide on-site stormwater detention to reduce the post-developed runoff to 90% of the pre-developed runoff. **Requests for lower percentage reduction must be approved in writing by the mayor or his designee, the city engineer, the building safety director, and the planning director.**
3. **Nothing will be allowed in the setback areas that will obstruct the flow** of drainage (e.g., air conditioners, curbing). If obstructions are noted during the application process or final inspection, **approval will be denied** until the obstruction is removed or drainage is restored through setback via subsurface piping.
4. Storm water cannot cross property lines to the side or rear, unless adjacent to an established public drainageway. The Developer is responsible to take whatever steps are necessary to comply with this requirement.
5. The City of Slidell approves development permits with drainage flow directly into canals or ponds only with the understanding that the **property owner is directly responsible and liable for any erosion or loss of land** as a result of this drainage pattern. Therefore, the City of Slidell hereby waives any responsibility regarding property damages resulting from erosion.
6. If required to service the property, extensions of the city's water and/ or sewer system are the responsibility of the owner. **Connections to the city's water and/ or sewer systems are required if the property is within 300 feet of the city's system.** Information on the availability of water and sewer to the proposed development can be obtained from the City of Slidell Engineering Department.
7. **All required federal, state, or other required permits** not issued by the City of Slidell (e.g., driveway permits, sewage permits) **shall be included with this permit application package**, as applicable.
8. The City Engineering Department must complete an **inspection of the installed drainage improvements** prior to the issuance of an Occupancy Certificate. The required inspection must be scheduled with the Engineering Department **at least two (2) working days prior to the desired inspection date.**
9. The installed drainage work must comply with the approved drainage plan submitted for the project. **If the plan changes before or during construction, a revised drainage plan must be submitted prior to calling for an inspection.**

**CERTIFICATION BY OWNER OR OWNER'S DESIGNEE:**

I \_\_\_\_\_ have read and fully understand the above.  
Print or Type Name of Certifier

\_\_\_\_\_  
Signature of Certifier

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The City of Slidell Development Permit and the Code of Ordinances can be found at the following world wide web internet address: ***www.slidell.la.us***

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PROPERTY LOCATION: \_\_\_\_\_

OWNER: \_\_\_\_\_

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**IMPORTANT NOTE:**

***A foundation inspection approval will not be given by the Building Safety Dept. until the Engineering Dept. approves the "FINISHED GRADE VERIFICATION FORM".***

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***DEVELOPMENT PERMIT APPROVED:***

\_\_\_\_\_  
Date

\_\_\_\_\_  
Assistant City Engineer

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**No building permits shall be issued until all plans and documentation have been reviewed and approved by the City Engineering Department.**

***NOTE: A 7 day period may be required for City Engineering Dept. review. This applies to the initial review and each revision, if applicable***

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