

**CITY OF SLIDELL  
PLANNING DEPARTMENT'S REVIEW  
RESUBDIVISION CHECKLIST**

**PROPERTY OWNER INFORMATION:**

Name of Property Owner(s) and Mailing Address(es) and Phone Number(s):

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**SUBMITTAL CHECKLIST, SIGNED AND DATED BY SURVEYOR:**

\_\_\_\_\_ True Copy of title or deed.

\_\_\_\_\_ Copies if any easements, covenants, or dedications not included on the plat.

**TWO COPIES OR PROPOSED RESUBDIVISION PLAT. THE PROPOSED PLAT MUST INCLUDE THE FOLLOWING INFORMATION:**

\_\_\_\_\_ All streets, alleys, or easements which are contiguous to or included in the proposed resubdivision.

\_\_\_\_\_ The configuration of the lots as they were previously resubdivided.

\_\_\_\_\_ Sufficient data (tied to a section corner or street corner) to determine and readily reproduce on the ground location, being, and length of every street line, lot line, boundary line, block line, and building setback line whether curved or straight.

\_\_\_\_\_ The location of all buildings on the lots to be resubdivided.

\_\_\_\_\_ All dimensions to the nearest one-hundredth of a foot and all angles (bearings) to the nearest second.

\_\_\_\_\_ The names and location of adjoining subdivisions and streets.

\_\_\_\_\_ The location and ownership of adjoining unsubdivided property including owners and addresses.

\_\_\_\_\_ Date, title, name, and location (town and parish) of the proposed resubdivision. The location should include the Section, Township, Range, City, Parish, and State.

\_\_\_\_\_ A graphic scale (these plats shall be drawn to scale of 1"=100 or larger on mylar or film positive sheets wither with twenty-four (24) x thirty-six (36) inches or eighteen (18) x twenty-four (24) inches in size).

\_\_\_\_\_ A true north point which points to the top of the plat.

\_\_\_\_\_ A vicinity map showing the site in relation to the surrounding area.

\_\_\_\_\_ The flood zone in which the site is located and the elevation of each lot at mean sea level.

\_\_\_\_\_ The zoning district in which the site is located and any setbacks which are required in the district.

\_\_\_\_\_ Written metes and bounds description of the property to be resubdivided.

\_\_\_\_\_ A certified land surveyor's seal must be stamped **CLEARLY** on the plat which is submitted upon approval.

