

# SECTION 01 10 00 – SUMMARY OF WORK

## 1. GENERAL

### 1.1 SUMMARY

- A. Section Includes:
1. Project information.
  2. Work covered by Contract Documents.
  3. Coordination with occupants.
  4. Work restrictions.
  5. Specification and drawing conventions.
  6. Miscellaneous provisions.

### 1.2 PROJECT INFORMATION

- A. Project Identification: **Sixth Ward Elementary,  
100 Wing Reroofing  
STPSB Project No. R0079**
- B. Project Location: **Sixth Ward Elementary  
72360 LA-41  
Pearl River, LA 70452**
- C. Owner: **St. Tammany Parish School Board  
C.J. Schoen Administrative Complex  
321 N. Theard  
Covington, Louisiana 70433**
1. Owner's Representative: **MS. Cameron Tipton**
- D. Architect: **Dammon Engineering, Inc.  
Brian Mistich, Chief Engineer  
554 Old Spanish Trail  
Slidell, LA 70458**
1. Contact: **Chuck Dammon  
(985) 649-5832**

### 1.3 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Work of Project is defined by the Contract Documents and consists of the following:
1. This project is to replace the roof on the 100 Wing at the Sixth Ward Elementary School.
- B. Type of Contract.
1. Project will be constructed under a single prime contract.

### 1.4 COORDINATION WITH OCCUPANTS

- A. Full Owner Occupancy: Owner will occupy site and existing and adjacent building(s) during entire construction period. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to

interfere with Owner's day-to-day operations. Maintain existing exits unless otherwise indicated.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and approval of authorities having jurisdiction.

#### 1.5 CONTRACTOR USE OF SITE AND PREMISES

- A. Construction Operations: Limited to immediate vicinity of buildings under construction.
- B. Work Restrictions, General: Comply with restrictions on construction operations.
  1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.
- C. Provide access to and from site as required by law and by Owner:
  1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
  2. Do not obstruct roadways, sidewalks, or other public ways without permit.
- D. Existing building spaces may not be used for storage.
- E. Noise, Vibration, and Odors: Coordinate operations that may result in high levels of noise and vibration, odors, or other disruption to Owner occupancy with Owner. Limit conduct of especially noisy exterior work to the hours of hours allowed by Parish of St Tammany Ordinance.
- F. Controlled Substances: Use of tobacco products and other controlled substances is not permitted on Project site.
- G. Utility Outages and Shutdown:
  1. Limit disruption of utility services to hours the building is unoccupied.
  2. Do not disrupt or shut down life safety systems, including but not limited to fire sprinklers and fire alarm system, without 7 days notice to Owner and authorities having jurisdiction.
  3. Prevent accidental disruption of utility services to other facilities.

#### 1.6 WORK SEQUENCE

- A. On-site construction operations for this project must take place during the STPSB Summer Holiday session. Construct Work shall be separated into two phases as follows:
  1. Phase I – (Administrative Activities) A written Notice to Proceed (NTP) will be issued by the Architect, once the Contract has been awarded, for all “pre-demolition” activities including but not limited to submittal review/processing, material procurement, on-site nondestructive measuring and staging/storing of materials. Note: this NTP does not allow demolition or disruptive work. The duration of Phase I will end upon issuance of Phase 2 NTP.
  2. Phase 2 – (Demolition & Construction) A written Notice to Proceed (NTP) will be issued by the Architect, for all Demolition & Construction activities such that all work in the Original Contract Documents can be completed prior to the opening of the 2020-2021 school year. Contractors are urged to have all materials approved and on site prior to this NTP to minimize delays. See Completion Time and Liquidated Damages in

the INSTRUCTIONS TO THE BIDDERS for the number of allowed consecutive construction days and amount of liquidated damages to be assessed when the project is not complete within the allowed consecutive construction days.

3. If work is not completed by August \_\_, 2020, the remaining work shall be performed when school is not in session (nights/weekends). No work will be performed when school buildings are occupied. Liquidated damages will continue to accumulate for days during which school buildings are occupied.

#### 1.7 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
  - 1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
  - 2. Specification requirements are to be performed by Contractor.
- B. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.
- C. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:
  - 1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
  - 2. Abbreviations: Materials and products are identified by abbreviations scheduled on Drawings.
  - 3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

2. PRODUCTS (Not Used)

3. EXECUTION (Not Used)

END OF SECTION 01 10 00