

**SECTION IIIC - CHANGE ORDER**

CHANGE ORDER NO: \_\_\_\_\_

PROJECT: \_\_\_\_\_

DATE: \_\_\_\_\_

PROJECT NO: \_\_\_\_\_

CONTRACT DATE: \_\_\_\_\_

JOB NO: \_\_\_\_\_

TO: CONTRACTOR: \_\_\_\_\_  
(Name and Address)

\_\_\_\_\_  
\_\_\_\_\_

You are directed to make the following change in this contract: (attach itemized breakdown to show cost including materials quantities, material costs, taxes, insurance, employee benefits, other related costs, profit and overhead):

\_\_\_\_\_

NOT VALID UNTIL SIGNED BY OWNER AND CONTRACTOR

\_\_\_\_\_

The Original Contract Sum \$ \_\_\_\_\_

Net Change by previous Change Orders \$ \_\_\_\_\_

Contract Sum Prior to this Change \$ \_\_\_\_\_

Contract Sum will be (increased) (decreased)  
(unchanged) by this Change \$ \_\_\_\_\_

New Contract Sum including this Change \$ \_\_\_\_\_

Contract Time will be (increased) (decreased)  
(unchanged) by \_\_\_\_\_ days

Revised Contract Completion Date as  
of the date of this Change Order is \_\_\_\_\_

Change Order is:

RECOMMENDED:

ACCEPTED:

APPROVED:

\_\_\_\_\_  
(Architect)

\_\_\_\_\_  
(Contractor)

St. Tammany Parish School Board  
(Owner)

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
(Typed name)

\_\_\_\_\_  
(Typed name)

Frank J. Jabbia  
(Typed name)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_