



# AIA<sup>®</sup> Document A101<sup>™</sup> – 2007

## **Standard Form of Agreement Between Owner and Contractor** where the basis of payment is a Stipulated Sum

**AGREEMENT** made as of the date of the last signature of the parties hereto  
(In words, indicate day, month and year.)

**BETWEEN** the Owner:  
(Name, legal status, address and other information)

St. Tammany Fire Protection District No. 1  
1358 Corporate Square  
Slidell, Louisiana 70458

and the Contractor:  
(Name, legal status, address and other information)

McDonald Construction, Inc.  
P.O. Box 5129  
Slidell, Louisiana 70460

for the following Project:  
(Name, location and detailed description)

St. Tammany Fire Protection District No. 1  
Fire Station No. 14  
297 Steele Road  
Slidell, Louisiana 70461  
New Fire Station to be located on Steele Road in Slidell, Louisiana will consist of approximately 6,622 s.f., including approximately 4,000 s.f. of living area and approximately 2,100 s.f. of apparatus bay area. The facility will accommodate up to eight firefighters and will include two full baths.

The Architect:  
(Name, legal status, address and other information)

Dammon Engineering, Inc.  
an Architect & Engineering Corporation  
554 Old Spanish Trail  
Slidell, Louisiana 70458

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201<sup>™</sup>-2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

The Owner and Contractor agree as follows.

Init.

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**User Notes:**

(1883322743)

## TABLE OF ARTICLES

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2	THE WORK OF THIS CONTRACT
3	DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
4	CONTRACT SUM
5	PAYMENTS
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### ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

### ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

### ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.

*(Insert the date of commencement if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)*

If, prior to the commencement of the Work, the Owner requires time to file mortgages and other security interests, the Owner's time requirement shall be as follows:

In no event shall work commence under this Contract until Contractor has filed a copy of this Contract and surety bond in the mortgage records of the Parish of St. Tammany, Louisiana

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than one hundred eighty ( 180 ) calendar days from the date of commencement, or as follows:

*(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. If appropriate, insert requirements for earlier Substantial Completion of certain portions of the Work.)*

**Portion of Work**

**Substantial Completion Date**

, subject to adjustments of this Contract Time as provided in the Contract Documents.  
(Insert provisions, if any, for liquidated damages relating to failure to achieve Substantial Completion on time or for bonus payments for early completion of the Work.)

3.3.1 Substantial Completion shall be achieved as of the date that the Owner can use or occupy the Project for the use for which it was intended, and, if applicable, a Certificate of Occupancy has been obtained by Contractor in favor of the Owner.

3.3.2 In the event Contractor fails to achieve Substantial Completion within 180 (One Hundred Eighty) calendar days, the Contractor hereby agrees to reimburse the Owner as liquidated damages, the stipulated sum of \$1,000.00 (One Thousand Dollars) per calendar day until Substantial Completion has been achieved. These liquidated damages may be assessed against and collected from the Contractor at any time, or deducted from any periodic payment or the final payment due to the Contractor. The Contractor further agrees that neither the payment of such liquidated damages, nor any other liability incurred for the payment of such damages shall release the Contractor from its obligation to fully and expeditiously perform this Contract.

3.4 Prior to requesting Substantial Completion of the Work, Contractor shall prepare a punch list consisting of all unfinished items, damaged items, items requiring touch up or clean up, and other such items generally included on a punch list, as noted by Contractor and Owner. The Owner shall consolidate all punch list items so noted and present same to Contractor for expeditious handling.

If Contractor fails to complete all punch list items within thirty (30) calendar days from the date of Substantial Completion, Owner may deduct from the remaining Contract balances the sum of fifty dollars (\$50.00) per calendar day as liquidated damages for each calendar day thereafter until all punch list items are completed.

A final determination regarding completion of punch list items shall be made by Owner.

**ARTICLE 4 CONTRACT SUM**

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor’s performance of the Contract. The Contract Sum shall be One Million Fifty Seven Thousand Dollars (\$ 1,057,000.00 ), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:  
(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

§ 4.3 Unit prices, if any:  
(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.)

**Item**

**Units and Limitations**

**Price Per Unit (\$0.00)**

§ 4.4 Allowances included in the Contract Sum, if any:  
(Identify allowance and state exclusions, if any, from the allowance price.)

Item

Price

## ARTICLE 5 PAYMENTS

### § 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the first day of a month, the Owner shall make payment of the certified amount to the Contractor not later than the fifteenth day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than Forty Five ( 45 ) days after the Architect receives the Application for Payment.

*(Federal, state or local laws may require payment within a certain period of time.)*

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of ten percent ( 10 %). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™–2007, General Conditions of the Contract for Construction;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of ten percent ( 10 %);
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201–2007.

§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims; and  
*(Section 9.8.5 of AIA Document A201–2007 requires release of applicable retainage upon Substantial Completion of Work with consent of surety, if any.)*
- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201–2007.

§ 5.1.8 Reduction or limitation of retainage, if any, shall be as follows:

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User Notes:

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*(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.6.1 and 5.1.6.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)*

| There shall be no reduction or limitation of retainage.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

## § 5.2 FINAL PAYMENT

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201–2007, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.
- .3 **Contractor has obtained at its expense and furnished to the Owner clear lien and privilege certificates in the name of the Contractor and Owner.**

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

| Final payment is conditioned upon complying with the requirements set forth in the General Conditions of the Contract for Construction.

| Final payment shall be made no later than 45 days after issuance of the Architect's final Certificate for Payment following Owner's determination that final punch list items have been satisfactorily completed.

## ARTICLE 6 DISPUTE RESOLUTION

### § 6.1 INITIAL DECISION MAKER

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A201–2007, unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker.

*(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)*

### § 6.2 BINDING DISPUTE RESOLUTION

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A201–2007, the method of binding dispute resolution shall be as follows:

*(Check the appropriate box. If the Owner and Contractor do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)*

|  Arbitration pursuant to Section 15.4 of AIA Document A201–2007

|  Litigation in a court of competent jurisdiction

|  Other (*Specify*)

**ARTICLE 7 TERMINATION OR SUSPENSION**

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2007.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2007.

**ARTICLE 8 MISCELLANEOUS PROVISIONS**

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2007 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located. *(Insert rate of interest agreed upon, if any.)*

| Eight (8 % )

§ 8.3 The Owner’s representative:  
*(Name, address and other information)*

| Mr. Chris Kaufmann  
1358 Corporate Square  
Slidell, Louisiana 70458

§ 8.4 The Contractor’s representative:  
*(Name, address and other information)*

| Mr. Marcus Canal  
P.O. Box 5129  
Slidell, Louisiana 70460

§ 8.5 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

**ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS**

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A101–2007, Standard Form of Agreement Between Owner and Contractor.

§ 9.1.2 The General Conditions are AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 9.1.3 The Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
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Init.

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§ 9.1.4 The Specifications:  
*(Either list the Specifications here or refer to an exhibit attached to this Agreement.)*  
 Specifications as completed and provided by Dammon Engineering, Inc.

Section	Title	Date	Pages
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§ 9.1.5 The Drawings:  
*(Either list the Drawings here or refer to an exhibit attached to this Agreement.)*  
 Drawings as completed and provided by Dammon Engineering, Inc.

Number	Title	Date
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§ 9.1.6 The Addenda, if any:

Number	Date	Pages
1	May 17, 2013	1
2	May 23, 2013	4
3	May 23, 2013	1
4	May 30, 2013	1
5	June 03, 2013	1
6	June 07, 2013	1
7	June 13, 2013	1

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

§ 9.1.7 Additional documents, if any, forming part of the Contract Documents:

- .1 AIA Document E201™–2007, Digital Data Protocol Exhibit, if completed by the parties, or the following:
- .2 Other documents, if any, listed below:  
*(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201–2007 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor’s bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)*

**ARTICLE 10 INSURANCE AND BONDS**

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A201–2007.

*(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201–2007.)*

Type of insurance or bond	Limit of liability or bond amount (\$0.00)
Workers Compensation	Statutory
Employer’s Liability	
Bodily Injury by Accident	\$1,000,000.00 Each Accident
Bodily Injury by Disease	\$1,000,000.00 Each Employee
Bodily Injury by Disease	\$1,000,000.00 Policy Limit

Comprehensive General Liability	
Bodily Injury	\$1,000,000.00 Each Occurrence
Property Damage	\$1,000,000.00 Each Occurrence
Comprehensive Automobile Liability	

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
**OWNER** *(Signature)*

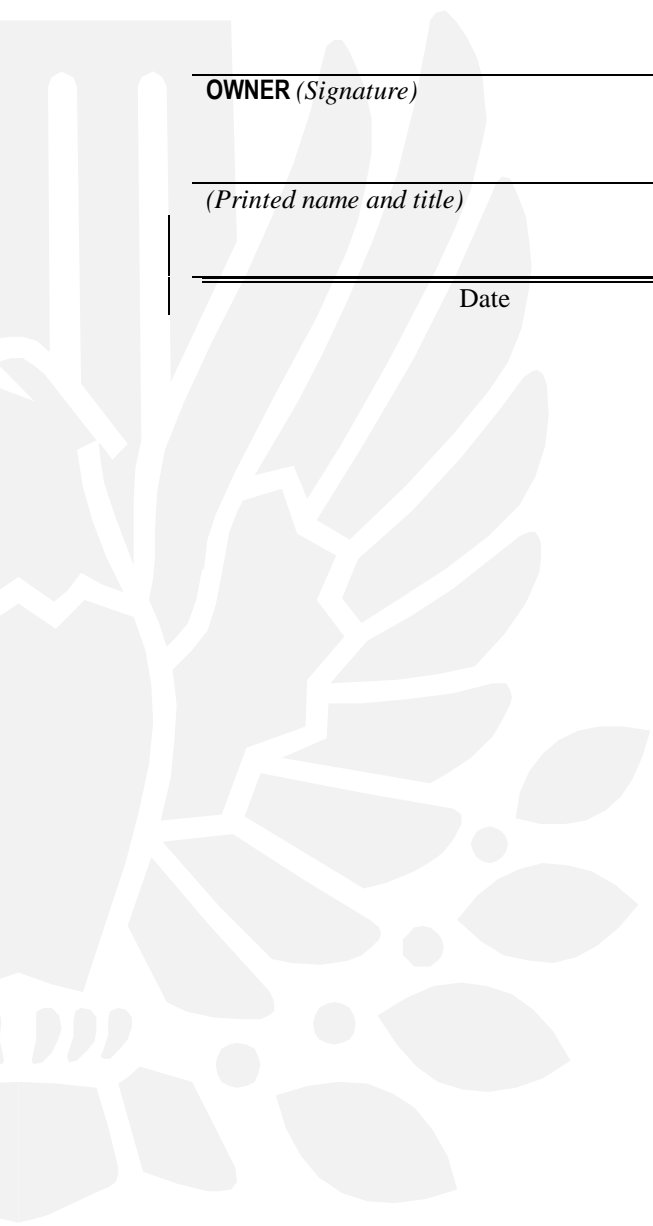
\_\_\_\_\_  
**CONTRACTOR** *(Signature)*

\_\_\_\_\_  
*(Printed name and title)*

\_\_\_\_\_  
*(Printed name and title)*

\_\_\_\_\_  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 \_\_\_\_\_  
 Date



Init.

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# **Additions and Deletions Report for** **AIA<sup>®</sup> Document A101<sup>™</sup> – 2007**

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 16:02:20 on 09/03/2013.

## **PAGE 1**

**AGREEMENT** made as of the day of ~~in the year~~ date of the last signature of the parties hereto

...

St. Tammany Fire Protection District No. 1  
1358 Corporate Square  
Slidell, Louisiana 70458

...

McDonald Construction, Inc.  
P.O. Box 5129  
Slidell, Louisiana 70460

...

St. Tammany Fire Protection District No. 1  
Fire Station No. 14  
297 Steele Road  
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...

Dammon Engineering, Inc.  
an Architect & Engineering Corporation  
554 Old Spanish Trail  
Slidell, Louisiana 70458

## **PAGE 2**

In no event shall work commence under this Contract until Contractor has filed a copy of this Contract and surety bond in the mortgage records of the Parish of St. Tammany, Louisiana

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**§ 3.3** The Contractor shall achieve Substantial Completion of the entire Work not later than one hundred eighty ( 180 ) calendar days from the date of commencement, or as follows:

PAGE 3

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3.3.2 In the event Contractor fails to achieve Substantial Completion within 180 (One Hundred Eighty) calendar days, the Contractor hereby agrees to reimburse the Owner as liquidated damages, the stipulated sum of \$1,000.00 (One Thousand Dollars) per calendar day until Substantial Completion has been achieved. These liquidated damages may be assessed against and collected from the Contractor at any time, or deducted from any periodic payment or the final payment due to the Contractor. The Contractor further agrees that neither the payment of such liquidated damages, nor any other liability incurred for the payment of such damages shall release the Contractor from its obligation to fully and expeditiously perform this Contract.

3.4 Prior to requesting Substantial Completion of the Work, Contractor shall prepare a punch list consisting of all unfinished items, damaged items, items requiring touch up or clean up, and other such items generally included on a punch list, as noted by Contractor and Owner. The Owner shall consolidate all punch list items so noted and present same to Contractor for expeditious handling.

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A final determination regarding completion of punch list items shall be made by Owner.

**§ 4.1** The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be One Million Fifty Seven Thousand Dollars (\$ 1,057,000.00 ), subject to additions and deductions as provided in the Contract Documents.

PAGE 4

**§ 5.1.3** Provided that an Application for Payment is received by the Architect not later than the first day of a month, the Owner shall make payment of the certified amount to the Contractor not later than the fifteenth day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than Forty Five ( 45 ) days after the Architect receives the Application for Payment.

...

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of ten percent ( 10 %). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™-2007, General Conditions of the Contract for Construction;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of ten percent ( 10 %);

PAGE 5

There shall be no reduction or limitation of retainage.

...

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...

Final payment is conditioned upon complying with the requirements set forth in the General Conditions of the Contract for Construction.

Final payment shall be made no later than 45 days after issuance of the Architect's final Certificate for Payment following Owner's determination that final punch list items have been satisfactorily completed.

...

[  ] Arbitration pursuant to Section 15.4 of AIA Document A201-2007

**PAGE 6**

Eight (8 % )

...

Mr. Chris Kaufmann  
1358 Corporate Square  
Slidell, Louisiana 70458

...

Mr. Marcus Canal  
P.O. Box 5129  
Slidell, Louisiana 70460

**PAGE 7**

Specifications as completed and provided by Dammon Engineering, Inc.

...

Drawings as completed and provided by Dammon Engineering, Inc.

...

<u>1</u>	<u>May 17, 2013</u>	<u>1</u>
<u>2</u>	<u>May 23, 2013</u>	<u>4</u>
<u>3</u>	<u>May 23, 2013</u>	<u>1</u>
<u>4</u>	<u>May 30, 2013</u>	<u>1</u>
<u>5</u>	<u>June 03, 2013</u>	<u>1</u>
<u>6</u>	<u>June 07, 2013</u>	<u>1</u>
<u>7</u>	<u>June 13, 2013</u>	<u>1</u>

...

<u>Workers Compensation</u>	<u>Statutory</u>
<u>Employer's Liability</u>	
<u>Bodily Injury by Accident</u>	<u>\$1,000,000.00 Each Accident</u>
<u>Bodily Injury by Disease</u>	<u>\$1,000,000.00 Each Employee</u>
<u>Bodily Injury by Disease</u>	<u>\$1,000,000.00 Policy Limit</u>
<u>Comprehensive General Liability</u>	

Bodily Injury  
Property Damage  
Comprehensive Automobile Liability

\$1,000,000.00 Each Occurrence  
\$1,000,000.00 Each Occurrence

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Date

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Date



## **Certification of Document's Authenticity**

**AIA® Document D401™ – 2003**

I, Emmett G. Dammon, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 16:02:20 on 09/03/2013 under Order No. 0303639281\_1 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ – 2007, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

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*(Signed)*

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*(Title)*

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*(Dated)*