

3000. SQFT

## SLIDELL OFFICE SPACE MINIMUM REQUIREMENTS

- Larger conference room
- Three additional office spaces
- Reconfigure to try and get all offices on outside walls with windows
- The main staff area offices (4) are too small
- Additional bathroom with shower or reconfigure with 1 male, 1 female with multiple stalls and shower
- Add file room with card entry

### **OFFICE SPACES -14**

Executive – 3

Sales & Customer Service -5

Accounting & HR – 5

Spare – 1

### **RECEPTION AREA – 1**

Main entrance

### **BATHROOMS – 4 OR 2 WITH MULTIPLE USE**

Male – 2 or 1 with multiple stalls & 1 shower

Female – 2 or 1 with multiple stalls & 1 shower

### **KITCHEN -1**

Centralized with eating area

### **OTHER AREAS**

Copier/Fax/Common Printers

Supplies Storage

### **SPECIALIZED AREAS -2**

Server/Electronics with card entry & monitored temperature

File room with card entry

### **PARKING – 20 spaces**

### **KEEP A PATIO SPACE**