Planning Department

Application for a

CERTIFICATE OF APPROPRIATENESS

250 Bouscaren St, Ste 203
Slidell, LA 70458
985.646.4320
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myslidell.com

A Certificate of Appropriateness (CA) is required for any exterior change in the Olde Towne Preservation District (OTPD), including new construction, addition, alteration, relocation, or demolition. Some CAs for limited projects may be approved administratively while others require a public hearing of the Olde Towne Preservation District Commission (OTPDC).

Site Information (REQUIRED)

Property Address:_____

Within the OTPD, this property is classified as:

☐ Individually Historic ☐ Contributing to the District

☐ Not historic or contributing

Property Owner:_____

Owner Phone #_____

Owner Email:_____

Applicant Info & Signatures (REQUIRED)

☐ Property Owner ☐ Lessee ☐ Contractor

Name:_____

Mailing Address:_____

City, State, Zip:_____

Phone #_____

Email:_____

_____ _____

Signature of Applicant Date

_____ _____

Signature of Owner, if not Applicant Date

Representation at OTPDC Meeting

Who will represent the applicant at the OTPDC meeting, if this request must go to the OTPDC?
Should have the authority to commit the applicant to make changes that may be suggested or required by the OTPDC.

Name:_____

Proposed Project Scope of Work

Check all that apply

☐ New Construction ☐ Addition ☐ Demolition

☐ Alteration: change in appearance? ☐ Yes or ☐ No

☐ Relocation ☐ Sign ☐ Fence ☐ Site Work

Description of the project:

REQUIRED Attachments

☐ **Exhibits.** Sketches, drawings, photographs, specifications, descriptions, material samples, etc. of the proposed project, which must be sufficiently detailed for staff and the OTPDC to evaluate the proposal.

Fee for advertisement. Please speak with a Planner to confirm.	Fee $
Received By:	
Date:	Case # CA
Administrative Approval:	Date:
OTPDC Approval:	Date: