

Dammon Engineering Inc.

1095 Florida Ave.
Slidell, LA 70458
(985) 649-5832
Fax: (985) 641-5950

MEMORANDUM OF TRANSMITTAL

TO: Natco, Inc. Project: St. Tammany Administration Date: 8/25/2008
Complex
Slidell, Louisiana

RECEIVED BY (signature):



FROM: Dammon Engineering, Inc.

SUBJECT: Disk with PDF dwgs of Towers Building

Brief description of documents/materials transmitted:

Transmittal of one (1) disk containing all drawings for Towers Buiding in pdf format.

Dammon Engineering

From: Dammon Engineering [dammoneng@bellsouth.net]
Sent: Friday, November 16, 2007 8:55 AM
To: clindley55@netzero.net
Subject: Towers Building HVAC Changes



HVAC_CHANGES-11
0507.zip

Chris,

As per the agreement between the Parish and the HVAC Contractor, the following drawings have been revised:

A-7, S-5 and S-6, E1P thru E6P, E-7, E-9 thru E-11, M-1 thru M-8 and P-7. Pdf files of these drawings are included in the .zip attachment. These same drawings are in process of being sent to the Parish as well. These are being sent to you for RFQ.

If you have any questions, please feel free to contact me.

Alan Brown
Dammon Engineering, Inc.
dammoneng@bellsouth.net
985-649-5832

Dammon Engineering Inc.

1095 Florida Ave.
Slidell, LA 70458
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TO: Fred Maggard	Project:	Request for Proposal	Date:	11/28/2007
NATCO		St. Tammany Administrative		
		Complex	RFP#:	2
		Slidell, LA		

RECEIVED BY (signature):

Christopher J. Lindley

Change Order Requested for the Following Change(s):

We request a Change Order be issued indicating that St. Tammany Parish has opted to install the VAV system as the alternate. As per the agreement between the Parish and the HVAC Contractor, the following drawings have been revised: A-7, S-5 and S-6; E1P thru E6P, E-7, E-9 thru E-11, M-1 thru M-8 and P-7. pdf files of these drawings have been sent to NATCO, hard copies are attached hereto.

The Change Order should indicate that this alternate will result in zero change in the Contract Amount and zero change in the Contract Time.

Charles Dammon

(Print Name)

Signature: *Chuck Dammon*

Title: Project Manager

Suggestions:

Reply:

Estimated Schedule Impact (if known):	Days:

Proposed Fee for Change: \$ _____

Alternate Price (if applicable): \$ _____

Reply by: _____ Signature: _____
(Print Name)

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TO: Fred Maggard	Project: St. Tammany Administrative	Date: 11/28/2007
NATCO	Complex	
	Slidell, LA	RFP#: 3

RECEIVED BY (signature):

Christopher J. Qualley

Proposal Requested for the Following Change(s):

Extend chiller pad to sidewalk, install CLECO transformer. Route required conduit to new combination power, telephone and parking lot lighting pole located near Codifer St., all as shown on the following drawings, attached hereto:
C-6, E-12

Charles Dammon
(Print Name)

Signature: *Chuck Dammon*

Title: Project Manager

Suggestions:

Reply:

Estimated Schedule Impact (if known):

Days:

Proposed Fee for Change: \$

Alternate Price (if applicable): \$

Reply by:

(Print Name)

Signature:

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MEMORANDUM OF TRANSMITTAL

TO: St. Tammany Parish Project: St. Tammany Administration Date: 12/15/07
Complex
Slidell, Louisiana

RECEIVED BY (signature):

Cleveland H. Eyer

FROM: Dammon Engineering, Inc.

SUBJECT: RFP #1, #2 & #3

Brief description of documents/materials transmitted:

RFP and drawings for RFP's #1-3 as follows:

RFP #1 (sidewalk), including drawings; RFP #2 (VAV system), including drawings; RFP #3 (transformer)
including drawings.

NATCO, INC.

133 Commercial Square
Slidell, La. 70461
Office (985)690-4189
Fax (985)690-4969

Change Order Form

Distributed To:

Owner: X Contractor: X
Architect: X Consultant: X
Field: _____ Other: _____

Project: St. Tammany East
Administrative Building

To: Dammon Engineering
1095 Florida Ave.
Slidell, LA 70458

Change Order# 2
RFP# 2
Date: 1/21/2008
Project # 200718
Contract Date: 10/17/2007

The original Contract Sum was:	\$7,125,000.00
Net change by previously authorized Change Order:	\$0.00
The Contract Sum prior to this Change Order was:	\$7,125,000.00
The Contract Sum will be increased by this Change Order in the amount of:	\$0.00
The new Contract Sum including this Change Order will be:	\$7,125,000.00
The Contract time will be increased by: _____ (Days)	0

The Contract changes are as follows: Star Services, Inc to install the VAV system as the alternate. As per agreement between the Parish and the HVAC Contractor. The following drawings have been revised: A-7, S-5, S-6, E1P THRU E6P, E-7, E-9 THRU E-11, M-1 THRU M-8 AND P-7

#	Cost	Description
1	\$0.00	Star Service, Inc to install the VAV system as the alternate.

Subtotal	\$0.00
Natco, Inc. (15%)	\$0.00
Total	\$0.00

Accepted By:

Architect: _____
Contractor: Johnathan M. Hoston
Owner: _____
Consultant: _____

Date: _____
Date: 1/22/08
Date: _____
Date: _____

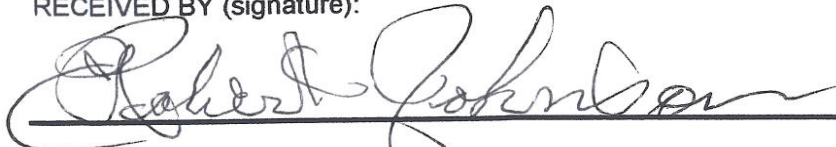
Dammon Engineering Inc.

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MEMORANDUM OF TRANSMITTAL

TO: Natco, Inc. Project: St. Tammany Par. Admin. Bldg. Date: 6.6.09

RECEIVED BY (signature):



FROM: Dammon Eng.

SUBJECT: Electrical Revisions

Brief description of documents/materials transmitted:

Attached, please find 2 sets of electrical plans, revised as required to complement Star HVAC system changes.

DAMMON ENGINEERING, INC.

dammonengineering.com

ARCHITECTS

ENGINEERS

CONSULTING

DESIGN

STUDIES

EXPERT WITNESS

1095 Florida Ave.
Slidell, LA 70458

P.O. Box 2830
Slidell, LA 70459

985-649-5832
FAX 985-641-5950

MEMORANDUM OF TRANSMITTAL

RECEIVED BY:

FROM:

DAMMON ENGINEERING INC

SUBJECT:

Electrical Changes

DATE:

27 Jun 08

Brief description of documents/materials transmitted:

Electrical Panel Schedule Changes
per Star Mechanical

Dammon Engineering Inc.

1095 Florida Ave.
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MEMORANDUM OF TRANSMITTAL

TO: NATCO Project: Towers Date: 2 Jul 08

RECEIVED BY (signature):

FROM: Dammon Engineering, Inc.

SUBJECT: Electrical Revisions

Brief description of documents/materials transmitted:

Revised Electrical Power Drawings

* DISCARD PREVIOUS DRAWING TRANSMITTAL SET *

REVIEWED 7/2/08 Jonathan M. Hoster
APPROVED AS SUBMITTED _____
APPROVED AS NOTED _____
RESUBMIT _____
BY _____ DATE _____
NATCO, INC.

*Johnathan picked up
8/20/08 9:00 a.m.*

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TO: <u>NATCO</u>	Project: <u>Request for Proposal</u>	Date: <u>8/18/2008</u>
	<u>St. Tammany Parish Admin.</u>	
	<u>Slidell, LA</u>	RFP#: <u>5</u>

RECEIVED BY (signature): _____

Proposal Requested for the Following Change(s): _____

Delete incoming power and communications conduits from Codifer Street and poles in rear parking lot and install these conduits from new utility pole at S.E. corner of property. See drawings C-6A & E-12A, revisions dated 8/14/08.

Emmett Dammon _____ Signature: _____
(Print Name) Title: _____

Suggestions:

Reply: _____

Estimated Schedule Impact (if known)	Days:

Proposed Fee for Change: \$ _____
Alternate Price (if applicable): \$ _____

Reply by: _____ Signature: _____
(Print Name)

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MEMORANDUM OF TRANSMITTAL

TO: Natco, Inc. Project: St. Tammany Administration Date: 8/20/2008
Complex
Slidell, Louisiana

RECEIVED BY (signature):

8/21/08 *Johnathan M. Hinton*

FROM: Dammon Engineering, Inc.

SUBJECT: RFP #6

Brief description of documents/materials transmitted:

Transmittal of one (1) copy of RFP #6, Sheet C-4V5, Asphalt Specification Section 321216 and

Trench Drain cut sheets.

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MEMORANDUM OF TRANSMITTAL

TO: Natco, Inc. Project: St. Tammany Administration Date: 8/20/2008
Complex
Slidell, Louisiana

RECEIVED BY (signature):

8/21/08 *Jonathan M. Harbor*

FROM: Dammon Engineering, Inc.

SUBJECT: Dwg. S-9 & A-7C

Brief description of documents/materials transmitted:

Transmittal of one (1) copy each of DWG S-9 and A-7C.

Please provide shop dwgs for each.

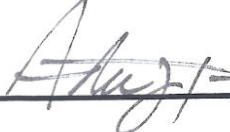
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MEMORANDUM OF TRANSMITTAL

TO: Natco, Inc. Project: St. Tammany Administration Date: 3/10/2009
Complex
Slidell, Louisiana

RECEIVED BY (signature):



FROM: Dammon Engineering, Inc.

SUBJECT: Wall Switch Locations

Brief description of documents/materials transmitted:

Please revise switch locations as per "marked-up" E-2L Through E-6L. Two (2) copies attached.

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MEMORANDUM OF TRANSMITTAL

TO: Natco, Inc. Project: St. Tammany Administration Date: 2/19/2009
Complex
Slidell, Louisiana

RECEIVED BY (signature):

FROM: Dammon Engineering, Inc.

SUBJECT: Fire Rating for Exterior Vertical "Shafts"

Brief description of documents/materials transmitted:

Provide two hour fire rating for exterior vertical "shafts" as per the requirements of the LA State Fire
Marshal (See Attached Documents) and as shown on project plans. Retain these documents on site for
Fire Marshal review.

Mac Wilson

Dammon Engineering Inc.

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MEMORANDUM OF TRANSMITTAL

TO: Natco, Inc. Project: St. Tammany Administration Date: 3/10/2009
Complex
Slidell, Louisiana

RECEIVED BY (signature):



FROM: Dammon Engineering, Inc.

SUBJECT: Revised door locations

Brief description of documents/materials transmitted:

Revise door locations of three (3) openings in accordance with attached Fire Marshal review letter,

"marked-up" floor plan dwg. A-5, and calculations. Provide panic bars at opening #7, as indicated.

Two (2) copies attached.
