

1.2-2.1.1 Functional Program Requirement

1.2-2.1.1.1 The care provider shall be responsible for providing a functional program for each facility project to the project architect/engineer and the authority having jurisdiction (AHJ).

- (1) Projects that only involve activities such as equipment replacement, fire safety upgrades, or minor renovations that will not change the facility's function or character shall not require a functional program.
- (2) Findings and recommendations from the resident safety risk assessment (see Section 1.2-3) shall be addressed in the functional program.

1.2-2.1.1.2 The functional program shall include an executive summary as well as detailed information about each operation conducted in the facility that will affect the physical setting design.

1.2-2.1.1.3 The functional program or a functional program summary shall be submitted to the AHJ for review along with the plans and specifications.

1.2-2.1.2 Functional Program Purpose

1.2-2.1.2.1 The functional program shall be used to develop the physical space program that serves as the basis for the project design and construction documents.

1.2-2.1.2.2 The care provider shall retain the functional program with other design data to facilitate future alterations, additions, and program changes.

1.2-2.1.3 Nomenclature in the Functional Program

1.2-2.1.3.1 Names for spaces and departments used in the functional program shall be consistent with those

used in the *Guidelines for Design and Construction of Residential Health, Care, and Support Facilities (Guidelines for Residential Facilities)*. If acronyms are used, they shall be clearly defined.

1.2-2.1.3.2 The names and spaces indicated in the functional program shall also be consistent with those used on submitted floor plans.

1.2-2.1.4 Shared Services

1.2-2.1.4.1 Each residential health, care, or support facility shall, at minimum, contain the elements described in the applicable chapters of the *Guidelines for Residential Facilities*. However, when a project calls for sharing or purchasing services, appropriate modifications or deletions in space and parking requirements shall be permitted.

***1.2-2.1.4.2** When a residential health, care, or support facility is part of or contractually linked with another facility, sharing of services such as dietary, storage, pharmacy, linen, and laundry shall be permitted insofar as practical.

1.2-2.2 Functional Program Content

1.2-2.2.1 Owner's Project Requirements

1.2-2.2.1.1 The functional program shall describe in detail the care provider's expectations for the project, including the delivery of care model.

***1.2-2.2.1.2** The functional program shall provide the following information for the project consistent with the provider's expectations for the delivery of care model and project scope:

- *(1)** Who will be served by the project (residents, staff, families, volunteers, etc.)

future changes in the care model and the need for flexibility in the physical setting.

A1.2-2.2.1.2 (1) Evaluation of ways to incorporate intergenerational interaction and integration with the community at-large into the project should be part of the functional programming process.

APPENDIX

A1.2-2.1.4.2 Shared services. In some cases, all ancillary service requirements will be met by the principal facility and modifications will be necessary only in the residential facility. In other cases, programmatic concerns and requirements may dictate separate service areas.

A1.2-2.2.1.2 The information should take into account potential