

MASTERSPEC®

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GENERAL REQUIREMENTS LIBRARY
Outline Basic

MasterFormat 2004 Version

Issue Date	Sect. No.	SECTION TITLE	SECTION DESCRIPTION
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DIVISION 01 - GENERAL REQUIREMENTS

11/02	011000	SUMMARY	Summary of the Work, Work phases, products ordered in advance, Owner-furnished products, use of premises, and work restrictions.	
11/02	011200	MULTIPLE CONTRACT SUMMARY	Responsibilities of each contract for the Work, coordination, and temporary facilities and controls.	
11/02	012100	ALLOWANCES	Provisions for allowances.	
11/02	012200	UNIT PRICES	Provisions for unit prices.	
11/02	012300	ALTERNATES	Provisions for alternates.	
11/02	012600	CONTRACT MODIFICATION PROCEDURES	Procedural requirements for changing the Contract.	
11/02	012900	PAYMENT PROCEDURES	Administrative requirements for payment.	
8/04	013100	PROJECT MANAGEMENT AND COORDINATION	Administrative requirements for project meetings and coordination.	
11/02	013200	CONSTRUCTION PROGRESS DOCUMENTATION	Contractor's Construction Schedule, Submittals Schedule, and reports.	
11/02	013233	PHOTOGRAPHIC DOCUMENTATION	Construction photographs and videotapes.	
11/02	013300	SUBMITTAL PROCEDURES	Procedures for submitting Action, Informational, and Delegated-Design Submittals.	
11/04	013513.16	SPECIAL PROJECT PROCEDURES FOR DETENTION FACILITIES	General requirements for detention work including responsibilities of a single-source detention specialist.	
5/02	013591	HISTORIC TREATMENT PROCEDURES	Storage, temporary protection, and procedures.	
11/02	014000	QUALITY REQUIREMENTS	Quality-assurance and -control requirements and special inspections.	
11/05	014200	REFERENCES	Common definitions and terms; and acronyms and trade names of associations, government agencies, and other entities referenced in MASTERSPEC.	
11/02	015000	TEMPORARY FACILITIES AND CONTROLS	Temporary utilities and facilities for support, security, and protection.	
11/02	016000	PRODUCT REQUIREMENTS	Administrative and procedural requirements for product selection and handling, warranties, and product substitutions.	
11/02	017300	EXECUTION	Field engineering, progress cleaning, and general requirements for product installation.	
11/02	017329	CUTTING AND PATCHING	Special procedures.	
2/03	017419	CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL	Salvaging, recycling, and disposing of construction waste.	
11/02	017700	CLOSEOUT PROCEDURES	Administrative and procedural requirements for Contract closeout.	
11/02	017823	OPERATION AND MAINTENANCE DATA	Emergency, operation, and maintenance manuals for products and equipment.	
11/02	017839	PROJECT RECORD DOCUMENTS	Record Drawings, Specifications, and Product Data.	
11/02	017900	DEMONSTRATION AND TRAINING	Administrative and procedural requirements for instructing Owner's personnel.	
U	5/06	018113	SUSTAINABLE DESIGN REQUIREMENTS	General requirements and procedures for LEED prerequisites and credits.
12/05	019113	GENERAL COMMISSIONING REQUIREMENTS	Administrative requirements and procedures for commissioning all systems.	

DIVISION 02 - EXISTING CONDITIONS

11/02	024119	SELECTIVE STRUCTURE DEMOLITION	Demolition and removal of selected portions of buildings and site elements.
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DIVISION 23 - HEATING VENTILATING AND AIR CONDITIONING

U	6/06	230800	COMMISSIONING OF HVAC	Administrative requirements and procedures for commissioning HVAC systems.
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N = NEW U = UPDATE R = REVISION