



# City of Slidell

## PLANNING DEPARTMENT

250 Bouscaren Street, Suite 203, Slidell, LA 70458  
PO Box 828, Slidell, LA 70459  
985-646-4320 | F 985-646-4356  
planningdept@cityofslidell.org | myslidell.com/planning

Greg Cromer  
Mayor

Daniel W. McElmurray, PLA, AICP  
Director of Planning

July 21, 2023

Chief Chris Kaufmann  
St. Tammany Fire District #1  
522 Robert Boulevard  
Slidell, Louisiana 70458

### **RE: Proposed Training Facility Camp Villere**

Dear Chief Kaufmann,

Per your request, here is a list of items discussed at the June 14, 2023 meeting regarding your property at the above-mentioned address:

#### **From Planning:**

- Please provide Planning with an updated site plan showing all of the fire district buildings in your complex; this is recommended to help us determine proper addressing for the individual building units.

#### **From Engineering/Public Works:**

- A development checklist is attached which covers the items discussed by Sean Servay.
- Coordination and consultation is needed with the City Engineer to determine elevation requirements.

#### **From Building Safety:**

- Please prepare and submit a permit application; this submittal will need to include plans for the restroom facilities and which show ADA compliance.
- Please submit the project Fire Marshal review letter.
- Please submit a separate permit for the demolition of the old building to be removed for placement of the restroom facility.

We look forward to working with you on this project, and hope that you will contact us with any questions or concerns.

Sincerely,

Daniel W. McElmurray, Director  
Planning Department

## Development Permit Checklist for Commercial Projects

Document Needed	Checklist
Development Permit Application	Filled out and signed.
Survey	Stamped and signed.
Elevation Certificate	Most recent form
	Correct address/lot
	Marked Construction Drawings
	BFE is correct.
	Proposed FFE is at or above the BFE (or ABFE if applicable) + 2'. Only if in special flood hazard area. Can be below IF floodproofing.
	Proposed FFE is 2' above the centerline of the nearest street.
	ABFE comment included, if applicable.
	Stamped and signed.
Erosion Control Plan	Silt Fence
	Catch basin protection
	Construction entrance
SWPPP	If 1 acre or more, included.
	If 5 acres or more, NOI sent to LADEQ.
Water	Is water available for connection within 300'? Check GIS.
	Showing meter and BFP at property line. If a fire line only, BFP still needed but not a meter. Recommend separate irrigation line so they don't get charged for sewer.
	Service lines 2" and greater need a water meter vault installed per the plans.
	If taps needed, include note to contact public ops.
	Is an extension required or requested? If so, have our details been included in plans? Are the materials per our requirements? Need note for the City to witness pressure test (100 PSI for 2 hours, no leaks).
	Is there a FH within 300' hose lay length of the proposed structure? If structure is over 12k SF, FHs need to be within 300' of every part of the building.
Sewer	Is sewer available for connection within 300'?
	If taps needed, include note to contact public ops.
	Is an extension required or requested? If so, have our details been included in plans? Are the materials per our requirements? Maximum manhole spacing is 350'. If FM: Need note for the City to witness pressure test (100 PSI for 2 hours, no leaks).
	Drain under dumpster connecting to the sanitary sewer
	Is a lift station required? If so, have they provided a letter from the owner stating that it will be privately owned and maintained?

Drainage	Site plan showing storm water flow direction is to public ROW (street, drainage easement, body of water).
	If open ditches present, plan shows to install culverts and catch basins per our requirements. Catch basins at each property line, spaced no more than 50' apart. Ditches in Bayou Bonfouca Estates do not need to be closed in.
	Post-developed runoff is 90% or less of the pre-developed runoff for a 25-year storm event.
	If 1 acre or more, treat the first 1.25 inches of stormwater. Must reduce the total suspended solids load by 60% based on average annual rainfall, as compared to no treatment by BMPs.
Fill	Fill plan clearly shows existing and proposed elevations.
	All fill is mitigated.
Traffic Impact Analysis	If no TIA needed, letter included stating as such.
	If TIA needed, correct level of study conducted per our ordinance.
Other Permits	Parish permit needed? Driveway, drainage, etc.
	State permit needed? access connection, utility, etc.