



Frank J. Jabbia
Superintendent

Steve E. Alfonso, Jr.
Associate Superintendent

Kimberly B. Gardner
Assistant Superintendent

Melissa Langlois, Ed.D.
Assistant Superintendent

October 30, 2025

District	Board Members
1	Matthew E. Greene
2	Roslyn H. Hanson
3	Adaline V. Rutherford
4	Kalinda Faunteroy
5	Brandon Harrell
6	Amanda R. Martin
7	Isabelle Moore
8	Mike Peterson, Ph.D.
9	Gia R. Baker
10	Deborah McCollum
11	Tammy W. Lamy
12	Michelle Hirstius
13	James Braud
14	Dennis S. Cousin
15	Michelle Ruffino Gallaher

David Dammon
Dammon Engineering, Inc.
554 Old Spanish Trail
Slidell, LA 70458

RE: Covington Elementary School, HVAC Replacement at Gymnasium
St. Tammany Parish School Board Project No. 1917

Dear Mr. Dammon:

This letter will serve to confirm that your firm has been assigned the above referenced project. This project is to be performed at an hourly rate per the contract included in the RFQ for Small Projects which is attached. Please proceed with the program completion phase to review and confirm the scope of work and budget. A log of time with a description of work activities is to be included with invoicing and is not to exceed \$5,000.00 without prior approval from this office. Upon completion of this phase an agreement will be issued. If applicable, any hourly fees paid will be applied to the Professional Services Agreement fees.

We look forward to working with you on this project. If you have any questions, please let me know.

Sincerely,

CAMERON P. TIPTON
Chief of Construction Services

APPROVED:

Frank J. Jabbia, Superintendent

AGREED:

David Dammon, Principal

cgc

attachment

c: Mr. Frank J. Jabbia, Superintendent (w/o attachment)
Mr. Gary Silva (w/o attachment)

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