

PROFESSIONAL SERVICES APPLICATION  
**Small Projects**

ST. TAMMANY PARISH SCHOOL BOARD  
JUNE 2019

**QUALIFICATIONS STATEMENT  
OF  
DAMMON ENGINEERING**

For

Services provided by your firm:

- Architectural
- Civil Engineering
- Structural Engineering
- Mechanical Engineering
- Electrical Engineering
- Other \_\_\_\_\_

Mailing Address: 554 Old Spanish Trail  
\_\_\_\_\_  
Slidell, La 70458  
\_\_\_\_\_

Street Address: 554 Old Spanish Trail  
\_\_\_\_\_  
Slidell, La 70458  
\_\_\_\_\_

Contact Person: Chuck Dammon  
\_\_\_\_\_  
Title: Project Manager  
\_\_\_\_\_

Phone No.: 985-649-5832  
\_\_\_\_\_  
E-Mail Address: Chuck@dammonengineering.com  
\_\_\_\_\_

## **INTRODUCTION/OVERVIEW**

Please provide firm resumé, overview or brochure of your firm and qualifications for these projects.

*\*It is acceptable to add photos, use brochure sheets, etc. (This should not be more than two pages front and back or 4 pages front only)*

*\* It is acceptable to delete this and the above statements in the design of this response\**





**QUALIFICATIONS OF INDIVIDUAL WHO WILL BE IN DIRECT CHARGE**

Provide the name and resumé of the individual within the Applicant's organization who will have direct charge of the St. Tammany Parish School Board's work.

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Name: Brian Mistich

Title: Chief Engineer

Project Assignment: Project Engineer

Years with Firm: 7

Professional License #: 30187

Year First Licensed: 1991

Degrees Earned: B.S. Engineering

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Continuing Education: Continuing Education is accomplished as required by  
licensing board and Dammon Engineering, Inc.

Experience Relative to  
Small Projects:  
(projects less than \$500,000  
estimate)



**GENERAL PRIOR WORK EXPERIENCE**

Please insert photographs/project information of approximately than six (6) projects for which you provided services (brochure sheets are acceptable) which best illustrate Applicant's general qualifications for **small** projects. Include name of project, year completed, and a brief description of the project.

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**ADEQUATE STAFF, CONSULTANTS, FACILITIES, EQUIPMENT**

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**PERSONNEL**

Indicate the number of personnel by discipline in your firm. (List each person only once by primary function.)

<u>7</u>	Total Personnel		
<u>x</u>	Licensed Architects	<u>      </u>	Intern Architects/Engineers
<u>x</u>	Construction Inspectors/Field Administrator	<u>x</u>	Draftsmen/CADD Operators
<u>      </u>	Interior Designers	<u>      </u>	Landscape Architects
<u>x</u>	Licensed Electrical Engineers	<u>x</u>	Licensed Mechanical Engineers
<u>x</u>	Administrative Support	<u>      </u>	Licensed Arborist
<u>      </u>	Other:		
<u>      </u>			
		<u>      </u>	Specification Writers
		<u>x</u>	Designer/Technician
		<u>      </u>	Licensed Civil Engineers
		<u>      </u>	Environmental Engineers

**PROPOSER'S WORKLOAD**

Please comment on your ability to provide services for small projects with your typical workload. If providing architectural or engineering services, please also address the aspect of being responsive to meeting the need to complete construction efforts during the very short time frame for summer break and your ability to prioritize the importance of the construction administration activities to support this effort.

Having just completed two large projects for Textron Marine & Land Systems, as well as two large area churches, all nearly simultaneously, Dammon Engineering experienced no detrimental effect to our productivity or quality. While we do have a new LaQuinta Inn set for construction start, as well as a new Fire Station just entering contracting phase, we do not anticipate any disruption to our clients or the services we provide.

As a full service firm, we offer all disciplines of Architect & Engineering "in-house," thereby streamlining the coordination between disciplines and reducing both Design Time and Construction Administration response time.

Our current workload is not such that it would impede our progress, or timely completion, of any new projects. We strive to keep all of our projects on time and on budget, making whatever adjustments are necessary to keep our projects on track and to meet and exceed our clients' expectations.

Having worked with the School Board in the past, we are familiar with the inherent time constraints present with performing work on educational facilities. Our office is located in St. Tammany Parish (Slidell) and the Owner, both VP's and personnel reside in St. Tammany Parish. As such, we are readily available on site as often and expeditiously as necessary to facilitate the timely completion of projects that fall under these parameters.

**ABILITY TO WORK WITH STPSB STAFF AND OTHER PUBLIC AGENCIES**

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Please indicate if you have worked with:

	YES
St. Tammany Parish School Board Staff	✓
Louisiana State Fire Marshal	✓
Parish of St. Tammany Government	✓
Louisiana Department of Environmental Quality	✓
Louisiana Department of Health and Hospitals	✓
Louisiana Department of Transportation	✓
Corps of Engineers (Wetlands)	✓
Town of Abita Springs	
City of Covington	✓
Village of Folsom City of Slidell	✓
Town of Madisonville	✓
City of Mandeville	✓
Town of Pearl River	✓
City of Slidell	✓



*Continuation Sheet*

Project Name	Project Location	Construction Cost	Current Status

**LOCATION, PROXIMITY TO ST. TAMMANY PARISH**

Indicate your office's proximity to St. Tammany Parish. Indicate if any staff as well as any of the key personnel that are to be assigned to the proposed projects live in/in close proximity to St. Tammany Parish. If you have a satellite office in St. Tammany Parish/Northshore Area indicate how the local office is staffed relative to the main office location.

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Dammon Engineering is located at 554 Old Spanish Trail in Slidell. This location is our one and only business locations. In addition, the Owner, both VP's and all personnel reside in St. Tammany Parish and are readily available on site as often and expeditiously as necessary.

**NUMBER AND SIZE OF CONTRACTS WITH STPSB WITHIN PAST 6 YEARS**

List the St. Tammany Parish School Board Small Projects (less than \$500,000) received within six (6) years of the year of this RFQ.

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Dammon Engineering has been engaged in the following projects by the St. Tammany Parish School Board:

Ciruti Street Office

Pearl River High School Roof Repair

Sixth Ward Gym & Cafeteria Roof Replacement

Abney Elementary Roof Repair/Replacement

Northshore High School Cafeteria Office

## **OVERVIEW/SUMMARY**

Please provide a summary of your firm's experience with and ability to accommodate small projects and anything else you want the committee to know relative to your interest/response to this RFQ.

I certify that I am an architect or engineer and a principal (principal is defined as a licensed architect or engineer who has the right and authority to exercise control over the project; who shares in profits, losses, and responsibility for incurred liabilities), with the firm applying for this project, that the foregoing information is accurate and complete to the best of my knowledge, and that I have read the information contained in the Request for Qualifications Package.

Signature of Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Typed Name and Title of Principal: \_\_\_\_\_

Louisiana License Number: \_\_\_\_\_

**PLACE STAMP/SEAL HERE**

**Attach the following information:**

CURRENT LICENSE

Attach a copy of the document that your firm receives from the licensing board indicating your firm's current license to practice in the State of Louisiana.

LIABILITY AND PROFESSIONAL INSURANCE

Indicate your ability to provide all insurance required by the Professional Services Agreement. Attach a copy of your current insurance coverages from your insurance company. If your current coverages are less than those required, provide a certified letter from your insurance company verifying that you can meet the coverages required.

AFFIDAVIT

The following page contains an Affidavit which must be signed, notarized, and submitted as a part of this qualification statement.

**AFFIDAVIT**

**STATE OF LOUISIANA**

**PARISH OF** \_\_\_\_\_

**BEFORE ME**, the undersigned authority, personally came and appeared \_\_\_\_\_  
\_\_\_\_\_ of \_\_\_\_\_

(hereinafter referred to as "affiant"), who after being by me duly sworn, deposed and said that affiant has read this affidavit and does hereby agree under oath to comply with the applicable provisions of law set forth herein and affiant further states that Affiant or affiant's firm is seeking to be selected by the St. Tammany Parish School Board to provide services to be rendered in connection with a contract for construction, alteration or demolition of a public building or project or in connection with providing services in a particular field or specialty for work to be performed on behalf of the St. Tammany Parish School Board and neither he or she or his or her firm has paid any individual or firm to solicit the contract on his or her or its behalf nor has he or she or his or her firm paid a Board member or employee or a Committee member to secure a contract.

\_\_\_\_\_  
Signature of Affiant

Sworn to and subscribed before me this \_\_\_\_ Day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
NOTARY PUBLIC