

# EXAMPLE

## Facility Planning & Control Advertisement for Bids

The advertisement for bids will be prepared by Facility Planning & Control and given to the designer to include in the Bid Documents. The following is typical of the wording used in these advertisements. Other provisions may be included such as instructions for alternative methods of plan distribution, requirements for pre-qualification of contractors for historic preservation projects or mandatory pre-bid conferences. The use of mandatory pre-bid conferences is discouraged and may be called for only with the approval of Facility Planning and Control.

### ADVERTISEMENT FOR BIDS

Sealed bids will be received for the State of Louisiana by the Division of Administration, Office of Facility Planning and Control, Claiborne Office Building, 1201 North Third Street, Conference Room 1-145, Post Office Box 94095, Baton Rouge, Louisiana 70804-9095 until 2:00 P.M

---

ANY PERSON REQUIRING SPECIAL ACCOMMODATIONS SHALL NOTIFY FACILITY PLANNING AND CONTROL OF THE TYPE(S) OF ACCOMMODATION REQUIRED NOT LESS THAN SEVEN (7) DAYS BEFORE THE BID OPENING.

FOR: Sewer System Renovation  
Bridge City Center for Youth  
3225 River Road  
Bridge City, LA 70094

PROJECT NUMBER: 08-403-11-01, Part 01

Complete Bid Documents may be obtained from:

Dammon Engineering, Inc  
554 Old Spanish Trail  
Slidell, LA. 70458  
PHONE ( 985)649 -5832

upon deposit of \$95.60 for each set of documents. Deposit on the first two sets are fully refundable to all bonafide prime Bidders upon return of the documents, in good condition, no later than ten (10) days after receipt of bids. **Fifty percent** of the deposit of all other sets of documents will be refunded upon return of documents as stated above.

All bids shall be accompanied by bid security in an amount of five percent (5.0%) of the sum of the base bid and all alternates. The form of this security shall be as stated in the Instructions to Bidders included in the Bid Documents for this project.

The successful Bidder shall be required to furnish a Performance and Payment Bond written as described in the Instructions to Bidders included in the Bid Documents for this project.

**A PRE-BID CONFERENCE WILL BE HELD**

at time on day, date at location

Attendance at this conference is not required but bidders are advised that they will be required to state on the bid form that they have personally inspected and are familiar with the project site.

Bids shall be accepted from Contractors who are licensed under LA. R.S. 37:2150-2163 for the classification of Plumbing: Sanitary and Nonsanitary Waste and Sewerage Construction; Removal, Repair, and Maintenance for Buildings and Premises. Bidder is required to comply with provisions and requirements of LA R.S.38:2212 (A)(1)(c). No bid may be withdrawn for a period of thirty (30) days after receipt of bids, except under the provisions of LA. R.S. 38:2214.

The Owner reserves the right to reject any and all bids for just cause. In accordance with La. R.S. 38:2212 (A) (1)(b), the provisions and requirements of this Section, those stated in the advertisement bids, and those required on the bid form shall not be considered as informalities and shall not be waived by any public entity.

When this project is financed either partially or entirely with State Bonds or federal funds, the award of this Contract is contingent upon the granting of lines of credit, the sale of bonds by the Bond Commission or the commitment of federal funds. The State shall incur no obligation to the Contractor until the Contract Between Owner and Contractor is fully executed.

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION  
FACILITY PLANNING AND CONTROL  
JOHN L. DAVIS - DIRECTOR