

PRE-QUOTE CONFERENCE AGENDA

Project: **Gymnasium HVAC & Roof Replacement
at Covington Elementary School**

Date: **February 9, 2026**

Time: **11:00 AM**

Location: **325 S Jackson St
Covington, La. 70433**

- Introduce parties present.
- This is the pre-quote conference for the Gymnasium HVAC & Roof Replacement for the Covington Elementary School. This meeting is NOT mandatory.
- Sealed quotes will be accepted until the 5th day of March, 2026 at 3:00 p.m. by delivering the quote to St. Tammany Parish School Board C.J. Schoen Administrative Complex, Reception Desk, 321 N. Theard St., Covington, LA 70433 Quotes will be opened immediately afterwards at the same location.
- Whatever is said during this meeting is meant to be helpful but does not and cannot change the Quote Documents. Quoters must rely on published Addenda for official answers.
- There will be a deadline of 96 hours prior to quote submission for submitting questions or substitution requests.
- All questions and substitution requests shall be submitted in email writing to Dammon Engineering.
- Quoter's should inspect job site to verify measurements and/or scope of work needed prior to quoting. If a quoter finds conditions that disagree with the physical lay-out as described in this quote, or other features of the specifications that appear to be in error, same shall be brought to the attention of the Architect prior to quote opening.
- The Engineer's Estimate of Cost of Construction for this project is \$190,364.00
- Take questions.