

PROFESSIONAL SERVICES APPLICATION  
**Small Projects**

ST. TAMMANY PARISH SCHOOL BOARD  
AUGUST, 2024

QUALIFICATIONS STATEMENT  
OF

***Dammon Engineering, Inc***

For

Services provided by your firm:

- Architectural
- Civil Engineering
- Structural Engineering
- Mechanical Engineering
- Electrical Engineering
- Landscape Architecture
- Other \_\_\_\_\_

Mailing Address: 554 Old Spanish Tr.  
Slidell, La 70458

Street Address: 554 Old Spanish Tr.  
Slidell, La 70458

Contact Person: Chuck Dammon  
Title: Vice President

Phone No.: (985) 649-5832  
E-Mail Address: info@dammonengineering.com

## **INTRODUCTION/OVERVIEW**

Please provide firm resumé', overview or brochure of your firm and qualifications for these projects.

*\*It is acceptable to add photos, use brochure sheets, etc. (This should not be more than two pages front and back or 4 pages front only)*

*\* It is acceptable to delete this and the above statements in the design of this response\**

Customer satisfaction is our number one priority. We work to the utmost of our ability and ingenuity to develop plans that meet our client's needs and expectations.

## Determine your goals and develop a plan

- Meet with clients to determine needs/wants and size/scope of project
- Address any questions/concerns
- Submit proposal for Architectural/Engineering Services
- Develop floor plan/overall layout
- Obtain approval from client to proceed
- Develop Mechanical/Electrical/Plumbing plans
- Obtain overall approval from client
- Submit to Fire Marshal and/or other government entities for review
- Deliver stamped/Fire Marshal approved plans to client for bid/construction phase

COMMERCIAL/RETAIL



COMMERCIAL/HOTEL



CONTACT A REPRESENTATIVE TODAY:



Dammon Engineering, Inc.

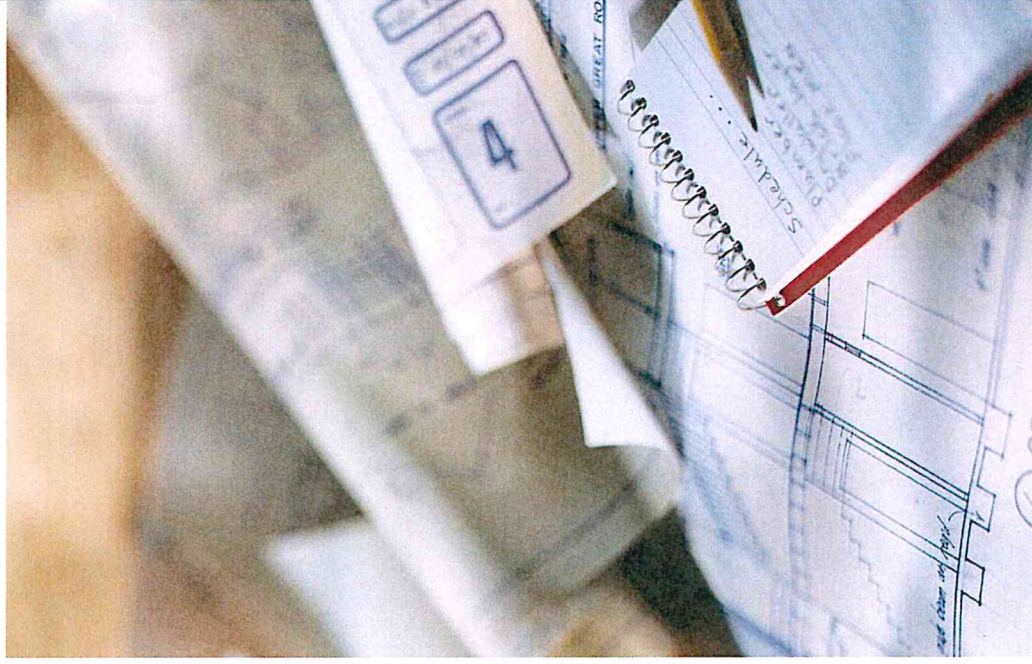
554 Old Spanish Tr.  
Slidell, LA 70458  
(985) 649-5832

[www.dammonengineering.com](http://www.dammonengineering.com)

INSTITUTIONAL/OFFICE



# Dammon Engineering, Inc.



COMMERCIAL/RELIGIOUS



- Commercial
- Institutional
- Government
- Residential
- Private
- Industrial

COMMERCIAL/EDUCATIONAL



Customer satisfaction is our number one priority. We work to the utmost of our ability and ingenuity to develop plans that meet our client's needs and expectations, all within local regulations and national standards.

## Dammon Engineering Company Profile

Most people are unaware of the important contribution of the architect and engineer, because we generally do not advertise our services. When a business or corporation builds a store, office building or an office complex, or when municipal planners initiate plans for a school, municipal building or institution, architects and engineers are involved.

### **REALIZING YOUR DREAMS**

Dammon Engineering offers a total service from initial concept through final construction.

Dammon Engineering's team of professionals devote themselves to providing expert structural, mechanical and electrical design and



practicality while preserving the beauty of our environment.

We provide expertise in engineering and architectural design, and remain up to date with the latest local, state and federal regulations for these types of projects.

Dammon Engineering has specialists in the planning and design of commercial and industrial sites, subdivisions, street and highway design, and utility design. Utilizing modern advances in this highly specialized field, including the latest CAD applications,

Dammon Engineering strives to complete each project with skill, accuracy and expertise.

### **SECURING YOUR CONFIDENCE**

It is of utmost importance that we develop a strong and trusting relationship with each and every client. We are available to address any concerns or answer any questions. Dammon Engineering fosters an open-door policy.

### Architectural and Engineering Services

Architectural

- Planning
- Design

Engineering

- Structural
- Civil
- Mechanical
- Electrical

Commercial/Industrial & Residential Inspections

- Storm and
- Other
- Damages
- Court
- Testimony
- Structural
- Inspection

Construction and Administration and Surveillance

Expert Witness



Dammon Engineering, Inc.





**QUALIFICATIONS OF INDIVIDUAL WHO WILL BE IN DIRECT CHARGE**

Provide the name and resumé of the individual within the Applicant's organization who will have direct charge of the St. Tammany Parish School Board's work.

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Name: Brian Mistich

Title: Chief Engineer

Project Assignment: Project Engineer

Years with Firm: 12

Professional License #: 30187

Year First Licensed: 1991

Degrees Earned: B.S. Engineering

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Continuing Education: Continuing Education is accomplished as required by  
The licensing board

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**Experience Relative to**

**Small Projects:**

(projects less than \$1,500,000.00  
estimate)

Fire Station 19

New Training Facility

Salmen High School Press Box

Dental Office

Pope John Paul II High School  
Classroom addition

**GENERAL AND PRIOR WORK EXPERIENCE**

List example projects valued at \$1,500,000.00 or less, including roofing, parking and drainage projects of a general type for which applicant or any of its partners, shareholders, employees or joint ventures have been selected within approximately three (3) years of the date of this application. If the project listed was not performed by the applicant firm, list the firm responsible in parentheses after the description. *Use Continuation Sheets as necessary.*

Project Name and Location	Client	Project Description	Project Cost	Current Phase	Estimated/Completion Date
Fire Station 19 Slidell La	St. Tammany Fire Protection District #1	New apparatus bay and living quarters	1.4 million	Complete	2023
New Training Facility Slidell La	St. Tammany Fire Protection District #1	New Classrooms for training personal	700 K	Complete	2024
Salmen High school Press box Slidell La	St. Tammany Parish School Board	New Press Box	384K	Complete	2023
Dental Office NOLA	Dr. Chaney	New Dental Office	800K	Under construction	2024
Pope John Paul II High School Classroom Addition	Pope John Paul II	Additional Classrooms	275K	Complete	2024
St Tammany Parish Coroners Parking Lot	St Tammany Parish	New Parking Lot	470K	Complete	2022

**GENERAL PRIOR WORK EXPERIENCE**

Please insert photographs/project information of approximately six (6) projects for which you provided services (brochure sheets are acceptable) which best illustrate Applicant's general qualifications for small projects. Include name of project, year completed, and a brief description of the project.

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St. Tammany Fire Protection District #1  
New Training Facility 2024



St. Tammany Fire Protection District #1  
New Apparatus bay & Living Quarters 2023



St. Tammany Parish Coroner's Office Parking Lot 2022



Salmen high School Press Box  
2023



New Dental Office NOLA  
Under Construction 2024



Pope John Paul II  
Under Construction 2024

**ADEQUATE STAFF, CONSULTANTS, FACILITIES, EQUIPMENT**

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**PERSONNEL**

Indicate the number of personnel by discipline in your firm. (List each person only once by primary function.)

<u>  7  </u>	Total Personnel				
<u>  X  </u>	Licensed Architects	<u>      </u>	Intern Architects/Engineers	<u>      </u>	Specification Writers
<u>  X  </u>	Construction Inspectors/Field Administrator	<u>  X  </u>	Draftsmen/CADD Operators	<u>  X  </u>	Designer/Technician
<u>      </u>	Interior Designers	<u>      </u>	Landscape Architects	<u>      </u>	Licensed Civil Engineers
<u>  X  </u>	Licensed Electrical Engineers	<u>  X  </u>	Licensed Mechanical Engineers	<u>      </u>	Environmental Engineers
<u>  X  </u>	Administrative Support	<u>      </u>	Licensed Arborist		
<u>      </u>	Other:				

**PROPOSER'S WORKLOAD**

Please comment on your ability to provide services for small projects with your typical workload.

Dammon Engineering's most valuable resource is our design and staff, who are capable of designing state-of-the-art systems and facilities in the most customer-advantageous ways possible under any design criteria provided. At Dammon Engineering we believe that building systems should be easy to use, simple to maintain and cost effective.

## **PLAN FOR PERFORMING WORK**

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Please address the aspect of being responsive to meeting the need to complete design prior to and construction efforts during the very short time frame for summer break and your ability to prioritize the design bid schedule and importance of the construction administration activities to support this effort.

Having just completed two large projects for St. Tammany Fire Protection District 1, all nearly simultaneously, Dammon Engineering experienced no detrimental effect to our productivity or quality. While we do have a new Training Facility for District 1 set for construction start in January we do not anticipate any disruption to our clients or the services we provide.

As a full service firm, we offer all disciplines of Architect & Engineering "in-house," thereby streamlining the coordination between disciplines and reducing both Design Time and Construction Administration response time.

Our current workload is not such that it would impede our progress, or timely completion, of any new projects. We strive to keep all of our projects on time and on budget, making whatever adjustments are necessary to keep our projects on track and to meet and exceed our clients' expectations.

Having worked with the School Board in the past, we are familiar with the inherent time constraints present with performing work on educational facilities. Our office is located in St. Tammany Parish (Slidell) and the Owner, both VP's and personnel reside in St. Tammany Parish. As such, we are readily available on site as often and expeditiously as necessary to facilitate the timely completion of projects that fall under these parameters.

**ABILITY TO WORK WITH STPSB STAFF AND OTHER PUBLIC AGENCIES**

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Please indicate if you have worked with:

	YES
St. Tammany Parish School Board Staff	X
Louisiana State Fire Marshal	X
Parish of St. Tammany Government	X
Louisiana Department of Environmental Quality	X
Louisiana Department of Health and Hospitals	X
Louisiana Department of Transportation	X
Corps of Engineers (Wetlands)	X
Town of Abita Springs	X
City of Covington	X
Village of Folsom City of Slidell	X
Town of Madisonville	X
City of Mandeville	X
Town of Pearl River	X
City of Slidell	X



*Continuation Sheet*

Project Name	Project Location	Construction Cost	Current Status

**QUALITY CONTROL AND KEEPING PROJECTS WITHIN BUDGET**

Please provide information and examples of your firm's method for quality control, estimating cost of a scope of work and evidence of your cost estimates being within established budgets and minimal change orders.

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We strive to keep all of our projects on time and on budget, making whatever adjustments are necessary to keep our projects on track and to meet and exceed our clients' expectations.

We visit the site every other day to answer any questions from the general contractor and it helps keep the project moving and change orders down.

**LOCATION, PROXIMITY TO ST. TAMMANY PARISH**

Indicate your office's proximity to St. Tammany Parish. Indicate if any staff as well as any of the key personnel that are to be assigned to the proposed projects live in/in close proximity to St. Tammany Parish.

Points Associated With a "Yes" Response*	Questions	Yes or No	Final Points
5	Applicant Firm: Is Main Office located in St. Tammany Parish, LA?	Yes	
3	Applicant Firm: If not located within St. Tammany Parish, LA, is office performing work for this project located in St. Tammany Parish or within 30 miles of the St. Tammany Parish line?	N/A	
1	Applicant Firm: If not located within St. Tammany Parish, LA, is office that is performing work for this project located over 30 miles from the St. Tammany Parish line?	N/A	
5	Applicant Firm: Is person that will be primarily handling this project during design and construction administration, a resident of or property owner in St. Tammany Parish, LA?	Yes	
5	Applicant Firm: Are 50% or more of employees associated with the office performing work for this project, residents of St. Tammany Parish, LA?	Yes	
3	If not, 25%-50% of employees residents of St. Tammany Parish?	100% Local	
1	If not, 5%-25% of employees residents of St. Tammany Parish?	100 % Local	
15	Total Points Possible		

\*A "Yes" Response = full number of points indicated for the question; A "No" Response = 0 points for the question.

**NUMBER AND SIZE OF CONTRACTS WITH STPSB WITHIN PAST 5 YEARS**

List the St. Tammany Parish School Board Small Projects (less than \$1,500,000.00) received within five (5) years of the year of this RFQ.

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Sixth Ward 100 Wing roof project  
Abney Elementary Bldg A & B reroofing  
Renovations to Office Suites Ciruti Street  
Honey Island Elementary Exhaust Fan replacement  
Slidell High School Beam replacement  
Pearl River Track Lighting  
Boyet Jr High Gym A/C  
Sixth Ward Cafeteria A/C

## **OVERVIEW/SUMMARY**

Please provide a summary of your firm's experience with and ability to accommodate small projects and anything else you want the committee to know relative to your interest/response to this RFQ.

We are a Veteran owned company and lifelong residents of Slidell. We enjoy working with the public and helping our community build their dreams.

We are licensed in the State Of Louisiana (LAPELS) as well as Mississippi. We are members of the Louisiana Engineering Society (LES); Member of the American Society Of Civil Engineering (ASCE) and a Member of the Nation Society Of Professional Engineers.

I certify that I am an architect or engineer and a principal (principal is defined as a licensed architect or engineer who has the right and authority to exercise control over the project; who shares in profits, losses, and responsibility for incurred liabilities), with the firm applying for this project, that the foregoing information is accurate and complete to the best of my knowledge, and that I have read the information contained in the Request for Qualifications Package.

Signature of Principal: Brian A Mistich Date: 08-29-24

Typed Name and Title of Principal: Brian A Mistich Chief Engineer

Louisiana License Number: 30187

PLACE STAMP/SEAL HERE



**Attach the following information:**

**CURRENT LICENSE**

Attach a copy of the document that your firm receives from the licensing board indicating your firm's current license to practice in the State of Louisiana.

**LIABILITY AND PROFESSIONAL INSURANCE**

Indicate your ability to provide all insurance required by the Professional Services Agreement. Attach a copy of your current insurance coverages from your insurance company. If your current coverages are less than those required, provide a certified letter from your insurance company verifying that you can meet the coverages required.

**AFFIDAVIT**

The following page contains an Affidavit which must be signed, notarized, and submitted as a part of this qualification statement.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Robert L Aubert Company Inc P.O. Box 1360  Covington LA 70434		<b>CONTACT NAME:</b> Wendy Braud <b>PHONE (A/C, No, Ext):</b> (985) 892-3101 <b>FAX (A/C, No):</b> (985) 892-3833 <b>E-MAIL ADDRESS:</b> wendy@aubertins.com	
<b>INSURED</b> Dammon Engineering Inc 554 Old Spanish Trl  Slidell LA 70458-4054		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Bankers Insurance Group <b>INSURER B:</b> Hartford Accident Ind <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 22357	

**COVERAGES**                      **CERTIFICATE NUMBER:** 2024-2025                      **REVISION NUMBER:**

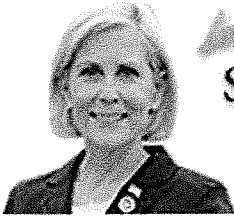
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			17 0004917800 9 13	04/24/2024	04/24/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Arson Reward \$ 5,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			17 0004917800 9 13	04/24/2024	04/24/2025	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Non Owned Combined \$ 1,000,000
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DED    RETENTION \$						Single Limit EACH OCCURRENCE \$ AGGREGATE \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	43WECAB5DEQ	07/18/2024	07/18/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.I. EACH ACCIDENT \$ 1,000,000 E.I. DISEASE - EA EMPLOYEE \$ 1,000,000 E.I. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
30-day Notice of Cancellation applies for anything other than Non-Payment of Premium.

<b>CERTIFICATE HOLDER</b>  	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  





# SECRETARY OF STATE

REBECCA LAMBERT

(<https://www.sos.la.gov/Pages/default.aspx>)

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Name	Type	City	Status
DAMMON ENGINEERING, INC.	Business Corporation	SLIDELL	Active

### Previous Names

**Business:** DAMMON ENGINEERING, INC.  
**Charter Number:** 34212366D  
**Registration Date:** 7/2/1986

### Domicile Address

554 OLD SPANISH TRAIL  
 SLIDELL, LA 70458

### Mailing Address

C/O DAVID PAUL DAMMON  
 554 OLD SPANISH TRAIL  
 SLIDELL, LA 70458

### Principal Office Address

554 OLD SPANISH TRAIL  
 SLIDELL, LA 70458

### Status

**Status:** Active  
**Annual Report Status:** In Good Standing  
**File Date:** 7/2/1986  
**Last Report Filed:** 6/18/2024  
**Type:** Business Corporation

### Registered Agent(s)

<b>Agent:</b>	DAVID PAUL DAMMON
<b>Address 1:</b>	554 OLD SPANISH TRAIL
<b>City, State, Zip:</b>	SLIDELL, LA 70458
<b>Appointment Date:</b>	10/13/2015

**Officer(s)**

**Additional Officers: No**

<b>Officer:</b>	DAVID PAUL DAMMON
<b>Title:</b>	President
<b>Address 1:</b>	554 OLD SPANISH TRAIL
<b>City, State, Zip:</b>	SLIDELL, LA 70458
<b>Officer:</b>	CHARLES K. DAMMON
<b>Title:</b>	Director, Secretary
<b>Address 1:</b>	554 OLD SPANISH TRAIL
<b>City, State, Zip:</b>	SLIDELL, LA 70458

**Amendments on File (6)**

<b>Description</b>	<b>Date</b>
Domicile, Agent Change or Resign of Agent	2/7/1991
Disclosure of Ownership	8/6/1998
Disclosure of Ownership	9/7/2012
Domicile, Agent Change or Resign of Agent	10/13/2015
Appointing, Change, or Resign of Officer	10/28/2015
Disclosure of Ownership	6/19/2019

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The Louisiana Professional Engineering and Land Surveying Board has the following information on file:

<b>Name:</b>	<b>Public Address:</b>
Dammon Engineering, Inc.	Mr. David Dammon 554 Old Spanish Trail Slidell, Louisiana 70458

**License/Certificate Information w/ Supervision**

License	Status	First Issuance Date	Expiration Date	Supervisor(s)
EF.0001350	Active	09/29/1986	03/31/2026	Mr. Brian Alexander Mistich # PE.0030187

AFFIDAVIT

STATE OF LOUISIANA

PARISH OF St. Tammany

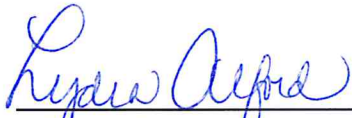
BEFORE ME, the undersigned authority, personally came and appeared \_\_\_\_\_

Chuck Dammon of Dammon Engineering

(hereinafter referred to as "affiant"), who after being by me duly sworn, deposed and said that affiant has read this affidavit and does hereby agree under oath to comply with the applicable provisions of law set forth herein and affiant further states that Affiant or affiant's firm is seeking to be selected by the St. Tammany Parish School Board to provide services to be rendered in connection with a contract for construction, alteration or demolition of a public building or project or in connection with providing services in a particular field or specialty for work to be performed on behalf of the St. Tammany Parish School Board and neither he or she or his or her firm has paid any individual or firm to solicit the contract on his or her or its behalf nor has he or she or his or her firm paid a Board member or employee or a Committee member to secure a contract.

  
\_\_\_\_\_  
Signature of Affiant  
Chuck Dammon

Sworn to and subscribed before me this 29th Day of August, 2024.

  
\_\_\_\_\_  
NOTARY PUBLIC  
Lydia Alford

